

**AGENDA ITEM 4**



# REQUEST FOR FINANCE COMMISSION ACTION

**MEETING DATE:** DECEMBER 6, 2021

**TITLE:** FISCAL YEAR 2021-22 FIRST QUARTER BUDGET UPDATE

Director of Financial Management  
& Strategic Planning

## RECOMMENDED ACTION

1. Recommend City Council receive and file the Fiscal Year 2021-22 First Quarter Budget Update.
2. Recommend City Council approve budget adjustments to appropriate the American Recovery Plan to the Irvine Recovery fund and allocate \$29.2 million (received to date) for the provision of revenue loss from the COVID-19 pandemic.
3. Recommend City Council approve a budget adjustment to allocate \$2.2 million from the Irvine Recovery Fund for the one-time premium pay.

## EXECUTIVE SUMMARY

This report provides a first quarter update of the City's financial position for FY 2021-22. Financial Management and Strategic Planning, in collaboration with all departments and the City's consultants, prepares quarterly fiscal updates that reflect estimated year-end projections and highlight major variances that may require City Council action. The City's fiscal outlook is consistent with expectations and revenue projections for year-end remain on track. There continues to be significant volatility due to the ongoing impacts of the pandemic, inflationary pressures, and supply chain issues. Staff remains optimistic that the continuing influx of State and Federal funding and pent-up demand will balance the fiscal uncertainty, and the City will continue to return to a more stable economic cycle.

This report includes first quarter updates, modifications, and/or budget adjustments on:

- FY 2021-22 First Quarter Budget Update
- Performance Measures
- Strategic Priorities
- Unemployment, Businesses, and Irvine Home Update
- Irvine American Recovery Plan

**COMMISSION/BOARD/COMMITTEE RECOMMENDATION**

Not applicable.

**ANALYSIS**

**BUDGET UPDATE**

Despite solid financial performance in the first quarter, economic conditions continue to be volatile. Inflationary pressures are emerging, as well as supply chain issues that may affect consumer confidence/spending. Sales Tax has stabilized and is trending at forecasted values. Property Tax remains strong, despite limited inventory, and it is anticipated to be above forecasted projections by year-end. At the close of the prior fiscal year, Hotel Tax was severely impacted and remains unpredictable. Although it is too early to conclude with certainty, overall revenue projections remain on track barring any unforeseen events or further negative impacts from the pandemic.

Expenditures are projected to be within budget as operations return to normal throughout the year. Potential savings may occur from supply issues disrupting expenditures and savings due to position vacancies amid a labor shortage.

GENERAL FUND	ADJUSTED BUDGET	FIRST QUARTER YEAR-END PROJECTION	VARIANCE BUDGET VS. 1st QUARTER PROJECTIONS
REVENUES/TRANSFERS-IN	\$ 213,056,534	\$ 213,056,534	\$ -
EXPENDITURES/TRANSFERS-OUT	\$ 212,948,511	\$ 212,948,511	\$ -
<b>GENERAL FUND SURPLUS/(DEFICIT)</b>		<b>\$ 108,022</b>	

**PERFORMANCE MEASURES AND STRATEGIC PRIORITIES**

In an effort to better measure and continually improve overall levels of services and quality of life, the City of Irvine developed Performance Measures in the FY 2021-23 budget cycle with planned quarterly updates to the Finance Commission and City Council. The quarterly Performance Measures (included in Attachment 1) and the Strategic Priorities Update (Attachment 2) integrate efforts with the budget decision-making process. The goal is to create a strategically oriented organization that optimizes operations in the most effective and efficient way. The City's Performance Measures and Strategic Priorities infuse accountability in City services at every level. Additionally it improves communication throughout the City, establishes responsibility, and provides opportunities for discussion. Performance measures track accomplishments, goals, and performance of daily tasks that are connected to the City's Strategic Priorities.

The City of Irvine's Strategic Priorities provide a blueprint for prioritizing policy decisions that lead to staff's efforts in implementing such decisions through priority projects. The City's Strategic Priorities were affirmed during the development of the FY 2021-23 Biennial Budget and FY 2021-2026 Five-Year plan and include the following: Quality of Life, Natural Environment, Traffic and Mobility, Fiscal Strength, and Organizational Excellence. Strategic Priorities are posted on the City's transparency portal, including the

newly developed video message. The Strategic Priorities (Attachment 2) provides a first quarter update and status report on these initiatives. Highlights include:

**Quality of Life:** The City continues its commitment to excellent services and ensuring exceptional quality of life for our residents. Updates on projects include: The Great Park Master Plan with input from residents at the Great Park Town Hall meeting, the One Irvine Neighborhood reinvestment re-launch has begun with additional funding from the Irvine Recovery Plan (IRP), improvements to Community Facilities and park/open space are moving to completion, and the return to in-person cultural and community programs throughout the City.

**Natural Environment:** The City of Irvine was built with environmental stewardship as its cornerstone, protecting one-third of the community as open space. The City created a sustainability strategy to reduce greenhouse gas emissions community-wide and enhance the City's water quality management. Additionally, the City Council adopted an additional \$1 million for the development of a Climate Action and Adaptation Plan in the IRP.

**Traffic & Mobility:** The City remains committed to continuously improving traffic circulation and expanding viable alternative transportation options, as well as seamlessly interconnecting the City's neighborhoods and villages. Staff remains focused on intersection and roadway capacity upgrades, improvements to pedestrian and bikeway facilities, and expansion of transit services.

**Fiscal Strength:** Strategic Priorities reinforce the fiscal discipline and accountability principles under which the City already operates. The City has recently released a request for proposals for the Citywide Master Fee Study to determine full costs of services. This project is a collaborative effort across all departments.

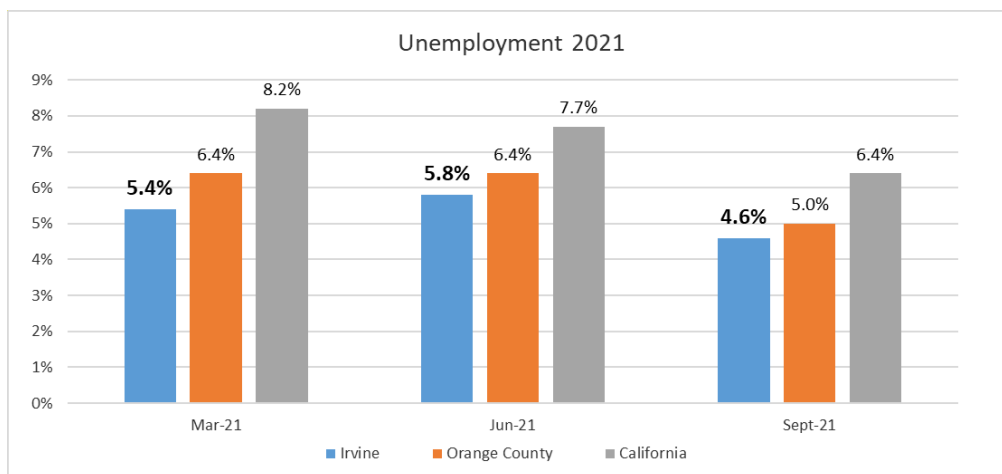
**Organizational Excellence:** The City has championed cross-departmental Diversity, Equity and Inclusion efforts to ensure every person living in, working in, and visiting the City is treated with fairness and has access to equitable services and opportunities. These efforts support the City's mission to ensure that the City workplace and employment-related decisions are free of bias, harassment, and discrimination. The Diversity, Equity, and Inclusion committee has advanced these initiatives. The Public Information office expanded multilingual translations, added languages for increased engagement, and developed new informational materials to continue to foster an environment that is inclusive of all cultures, backgrounds, races, and ethnicities.

Additional information can be found in the Strategic Priorities Update (Attachment 2).

#### IRVINE UPDATE

Irvine's **unemployment rate** continues to trend downward since the sharp increases in April 2020 due to the COVID-19 pandemic, but still remains above pre-pandemic levels. The unemployment rate for Irvine in April 2020 was 10.8 percent and decreased in

**September 2021 to 4.6 percent.** Irvine unemployment remains below the State (6.4 percent) and County (5.0 percent) for the same time period.



Within the first quarter of FY 2021-22, from July 2021 to September 2021, **542 new businesses** were issued business licenses and **380 new homes/residential units** were built.

	Q1 (July - Sept)	Q2 (Oct - Dec)	Q3 (Jan - March)	Q4 (April - June)	Total
<b>FY 2021-22</b>					
<b>New Businesses</b>	542				542
<b>New Homes/Residential Units</b>	380				380

**AMERICAN RESCUE PLAN ACT (ARPA)**

It is anticipated additional State and Federal funding opportunities will become available. On November 15, 2021, President Biden signed the Infrastructure Investment and Jobs Act (IIJA) into law. The bill authorizes \$1.2 trillion in investments in our nation’s infrastructure through a combination of discretionary grants, formula grants, loans, and tax measures. Of the \$1.2 trillion, approximately \$550 billion is new funding, not previously authorized under existing laws. California is expected to receive about \$45 billion. Implementation timelines vary from 60, 90, or 120 days after enactment. Staff will monitor these opportunities and update as relevant programs and funding become available.

Additionally, the House will consider the Build Back Better Act (BBBA) in mid-November, which includes funding for human infrastructure such as housing, childcare, healthcare, education, and climate initiatives. The House will also consider the State, Local, Tribal, and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief Flexibility Act in the near future, which would allow local governments to use certain ARPA COVID-19 relief funds for new categories of spending, including for natural disasters and infrastructure projects. Staff will continue to monitor the above legislation as well as legislation associated with additional ARPA guidelines, including updates to the final interim rule.

Upon Finance Commission and City Council approval of the \$56 million Irvine Recovery Plan (IRP) spending plan, staff was to return to City Council with a formal action appropriating the funding according to federal requirements. In May 2021, the City received the first half of the \$56 million of one-time ARPA funding. The Department of the Treasury's interim final rule, which provides recipients guidance on the implementation of ARPA funding, provides recipients with the broad latitude to utilize funds for the provision of government services proportionate to the extent of reduction in revenue. Applying the Department of the Treasury's revenue loss computation, for the 12-month period ended December 31, 2020, the City calculated \$29.2 million in revenue loss. The \$29.2 million is eligible for transfer to the General Fund for government services (Attachment 3) as outlined in the Department of Treasury's guidance. The additional ARPA funding in the General Fund provides the ability to further invest in the community and the IRP delivers new programs across the City to provide relief and recovery from the pandemic (Attachment 4) and includes projects such as:

- \$4 million for *Be Well OC* for mobile behavioral health services,
- \$5 million to the *One Irvine Program* for Irvine revitalization, and
- Health and safety upgrades to promote healthy use of facilities and playgrounds citywide.

A general reserve fund, Irvine Recovery Fund 014 to assist in the reporting of the IRP, was established (Attachment 5). Multiple departments will manage the Fund according to the approved spending initiative. Additionally, the City Council approved one-time premium pay for City staff and a budget adjustment is necessary to allocate the appropriate funding (Attachment 6).

It is anticipated additional State and Federal opportunities will become available; staff continuously monitors these opportunities and will update City Council as information becomes available.

## **ALTERNATIVES CONSIDERED**

None.

## **FINANCIAL IMPACT**

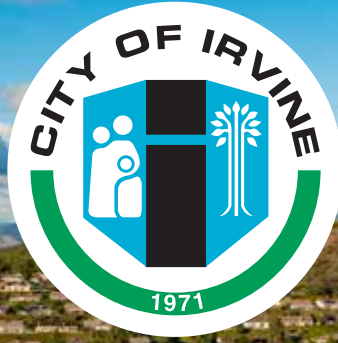
The quarterly report includes updates to previous City Council actions. Included within ARPA are numerous provisions and funding opportunities that staff continue to monitor and pursue and will continue to bring back updates as they become available. The Finance Commission may request to alter or recommend modifications to the recommended actions.

## **REPORT PREPARED BY**

Barbara Arenado, Deputy Director  
Jonathan Nih, Budget Officer

**ATTACHMENTS**

1. Fiscal Year 2021-22 First Quarter Budget Update
2. Strategic Priorities Projects Update
3. Budget Adjustment – Provision of Government Services
4. Irvine Recovery Plan Update
5. Budget Adjustment – Irvine Recovery Fund (014)
6. Budget Adjustment – Premium Pay



# First Quarter Budget Update

FY 2021-22

## IRVINE MISSION STATEMENT

The Mission of the Employees of the City of Irvine is to create and maintain a community where people can live, work, and play in an environment that is safe, vibrant, and aesthetically pleasing. The City of Irvine's five values reflect the interests and needs of the community, and the level of service they expect and deserve.

### Innovation

We encourage new ideas to meet the needs of our community in a creative, progressive manner.

### Integrity

We are guided by high standards of moral and ethical principles in all that we do.

### Professionalism

We strive to be the best through excellence, leadership, and training.

### Flexibility

We appreciate the diversity of opinion resulting from a participatory government, and strive to be versatile in our dynamic organization.

### Responsiveness

We believe in responding with mutual respect and sensitivity to the needs of the people we serve and to our fellow employees.

## IRVINE CITY COUNCIL

**Farrah N. Khan**  
*Mayor*

**Tammy Kim**  
*Vice Mayor*

**Larry Agran**  
*Councilmember*

**Mike Carroll**  
*Councilmember*

**Anthony Kuo**  
*Councilmember*



# General Fund

## SUMMARY

The First Quarter Budget Update for Fiscal Year (FY) 2021-22 provides an analysis of General Fund revenues and expenditures based on July 1, 2021 through September 30, 2021 actuals.

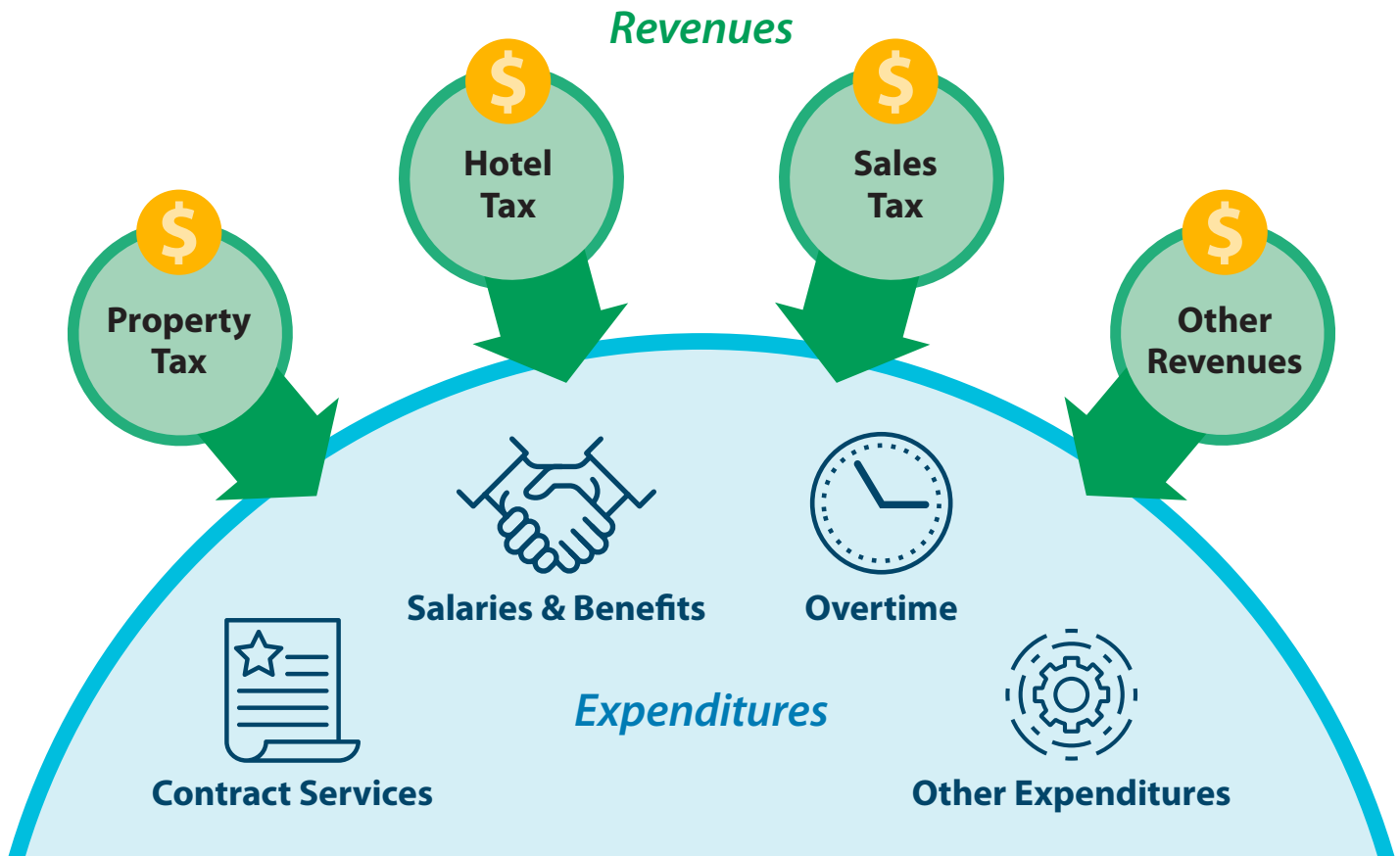
The development of the FY 2020-21 First Quarter Budget Update includes actuals to date and projected year-end estimates based on assumptions regarding revenue and expenditure fluctuations, taking into account the anticipated impacts of the pandemic. Estimates and projections may drastically change and fluctuate due to changes in State and County mandates, further unanticipated issues due to COVID-19, or other unforeseen events.

At this time, based on first quarter results and analysis from each of the City's departments on revenues and expenditures, year-end estimates for FY 2020-21 revenues and expenditures are on budget; however, fluctuations are expected as the fiscal year continues.

## Q1 YEAR-END PROJECTION


REVENUES  
**\$213,056,534**


EXPENDITURES  
**\$212,948,511**



## REVENUES & EXPENDITURES

The First Quarter Budget Update for Fiscal Year (FY) 2021–22 provides an analysis of General Fund revenues and expenditures based on July 1, 2021 through September 30, 2021 actuals.

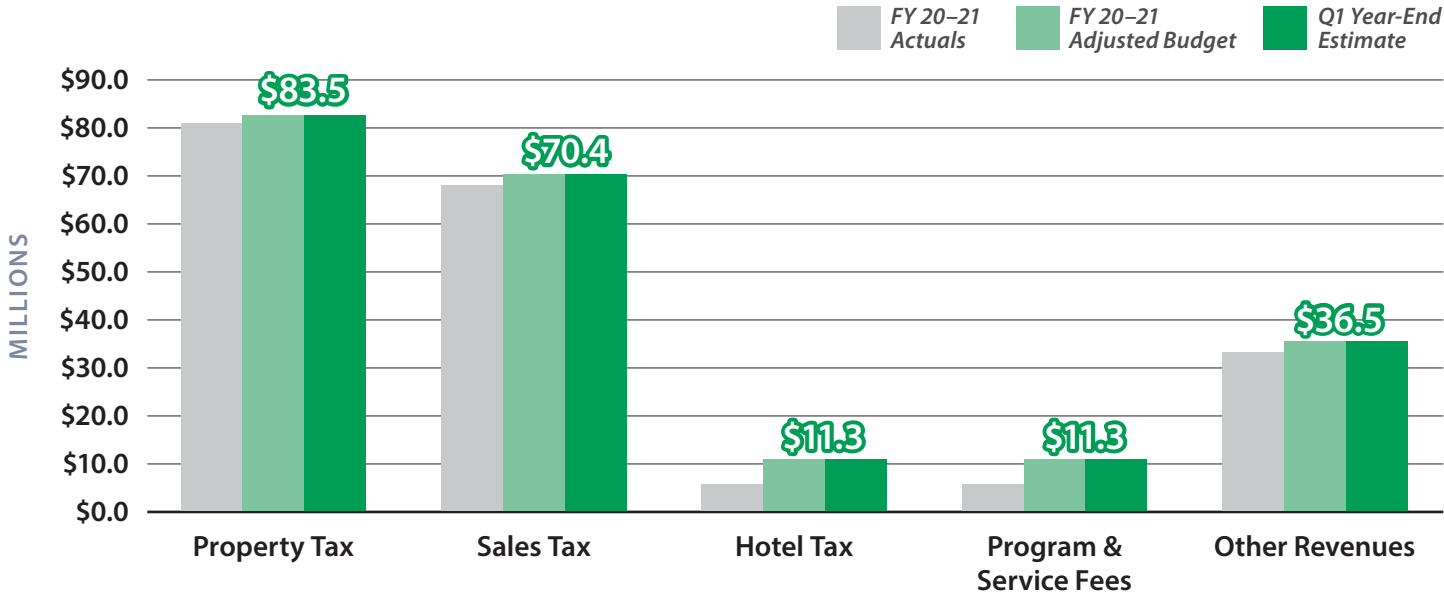
 <b>REVENUES</b>	<b>FY 20–21 ACTUALS</b>	<b>FY 20–21 ADJUSTED BUDGET</b>	<b>Q1 YEAR-END PROJECTION</b>
Property Tax	80,796,199	83,502,059	<b>83,502,059</b>
Sales Tax	68,259,797	70,393,060	<b>70,393,060</b>
Hotel Tax	5,787,417	11,302,661	<b>11,302,661</b>
Program & Service Fees	5,712,253	11,338,062	<b>11,338,062</b>
Franchise Tax	9,160,380	8,789,261	<b>8,789,261</b>
Other Revenues <sup>1</sup>	18,875,079	23,100,782	<b>23,100,782</b>
<b>Sub-total Revenue</b>	<b>188,591,124</b>	<b>208,425,884</b>	<b>208,425,884</b>
Transfers in	5,808,582	4,630,650	<b>4,630,650</b>
<b>Total Resources</b>	<b>194,399,706</b>	<b>213,056,534</b>	<b>213,056,534</b>

 <b>EXPENDITURES</b>	<b>FY 20–21 ACTUALS</b>	<b>FY 20–21 ADJUSTED BUDGET</b>	<b>Q1 YEAR-END PROJECTION</b>
Salary & Benefits	130,202,208	136,682,692	<b>136,682,692</b>
Internal Services	24,315,712	26,688,832	<b>26,688,832</b>
Contract Services	18,109,820	22,994,679	<b>22,994,679</b>
Supplies	3,763,176	4,744,472	<b>4,744,472</b>
Overtime Salaries	2,156,404	2,105,182	<b>2,105,182</b>
Other Expenditures <sup>2</sup>	6,888,170	8,355,197	<b>8,355,197</b>
<b>Sub-total Appropriations</b>	<b>185,435,491</b>	<b>201,571,053</b>	<b>201,571,053</b>
Transfers Out	15,733,749	11,377,459	<b>11,377,459</b>
<b>Total Expenditures</b>	<b>201,169,239</b>	<b>212,948,511</b>	<b>212,948,511</b>

<sup>1</sup> Includes Utility Users Tax, Assessment Revenue, Documentary Transfer Tax, Revenue From Other Agencies, Licenses & Permits, Fines & Forfeitures, Fees For Services, Miscellaneous, Development Fees, and Motor Vehicle in-Lieu.

<sup>2</sup> Includes Miscellaneous, Utilities, Training/Bus Expense, Repairs & Maintenance, Capital Equipment, and Cost Allocated.

Q1 REVENUE BUDGET & PROJECTED ACTUALS



**Property Tax** payments are largely received by the City in the months of December and April. Property tax provides 39 percent of annual budgeted General Fund operating revenues. The City’s assessed valuations continue to grow with possible adjustments made in the second quarter update.



**Sales Tax** is collected by the state and advanced to the City on a monthly basis with funds distributed two months following the period the revenue is earned. Because of this timing difference, only one month of revenues has been received at the end of the first quarter. Pandemic uncertainties are expected to continue to result in volatile sales tax revenues through FY 2021–22 fluctuating on recovery, resurgence, and other unanticipated events making year-end projections difficult.



**Hotel Tax** was drastically impacted during COVID-19 with hotel occupancy slowly recovering, but the rate of recovery is dependent upon social distancing measures, expectations for the hotels to implement safety measures, and restrictions mandated by the State.



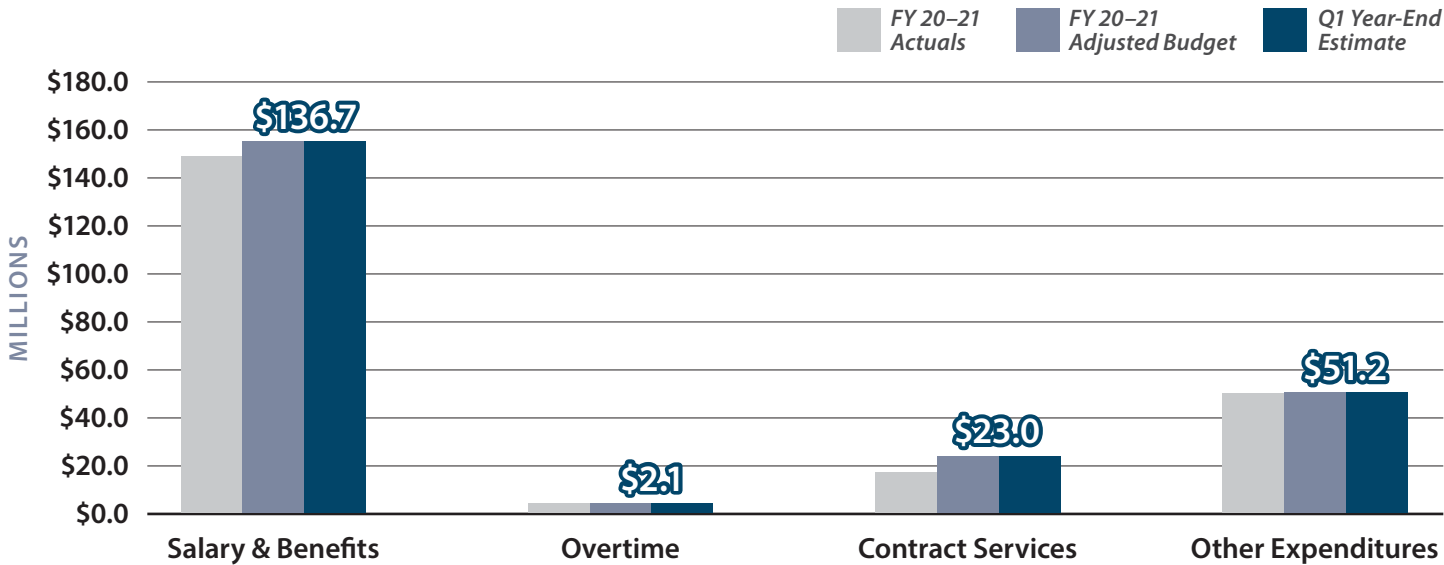
**Program & Services Fees** revenues are dependent on the continuing COVID-19 pandemic and other related factors such as social distancing and State and County mandates.



**Other Revenues** include Franchise Tax, Utility Users Tax, Documentary Transfer Tax, Revenues from Other Agencies, Licenses & Permits, Fines & Forfeitures, Fees for Services, Development Fees, Motor Vehicle In Lieu, Miscellaneous Revenues, and Transfers-In. Year-end estimates are expected to be on budget. Staff will continue to monitor the City’s revenues closely and provide another update after the second quarter.



## Q1 EXPENDITURE BUDGET & PROJECTED ACTUALS



**Salary & Benefits** remains on budget with departments filling in vacant positions that were frozen during the previous year as a cost-containment measure.



**Overtime** is closely monitored by departments and usage is expected to go back to normal with returning participation levels and events.



**Contract Services** was a large savings in FY 2020-21 to combat the negative financial impacts of COVID-19 through the City Council adopted cost-containment measures. Departments are continuing to monitor their contracts closely for potential expenditure savings.

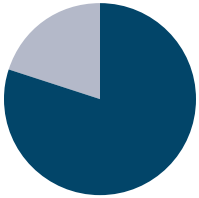


**Other Expenditures** include Internal Services, Utilities, Training/Business Expense, Repairs & Maintenance, Capital Equipment, Less Cost Allocated, Miscellaneous, and Transfers-Out. Year-end estimates are expected to be on budget.

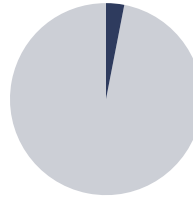
# Vacancies & Recruitments

The table below shows the number of authorized positions, vacant positions, and the vacancy rate by department, as of September 30, 2021. The recruitment process is ongoing and the number of vacant positions fluctuates from month-to-month due to a variety of factors, including turnover, and internal promotions.

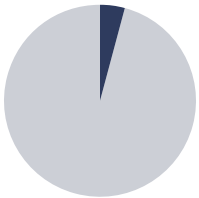
## FULL-TIME VACANCIES BY DEPARTMENT



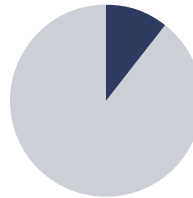
**City Council**  
**Vacancy Rate: 80%**  
 Authorized Positions: 15  
 Vacant Positions: 12



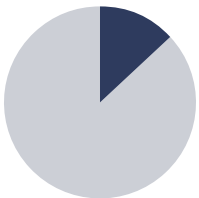
**Human Resources & Innovation**  
**Vacancy Rate: 3.1%**  
 Authorized Positions: 32  
 Vacant Positions: 1



**City Manager's Office**  
**Vacancy Rate: 4.2%**  
 Authorized Positions: 24  
 Vacant Positions: 1



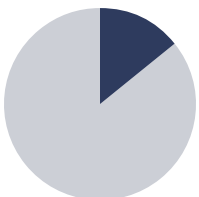
**Public Safety**  
**Vacancy Rate: 10.7%**  
 Authorized Positions: 347  
 Vacant Positions: 37



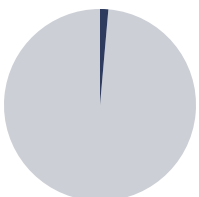
**City Clerk's Office**  
**Vacancy Rate: 13.3%**  
 Authorized Positions: 15  
 Vacant Positions: 2



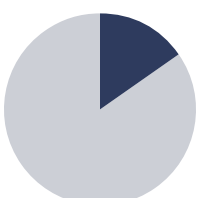
**Public Works**  
**Vacancy Rate: 11.2%**  
 Authorized Positions: 169  
 Vacant Positions: 19



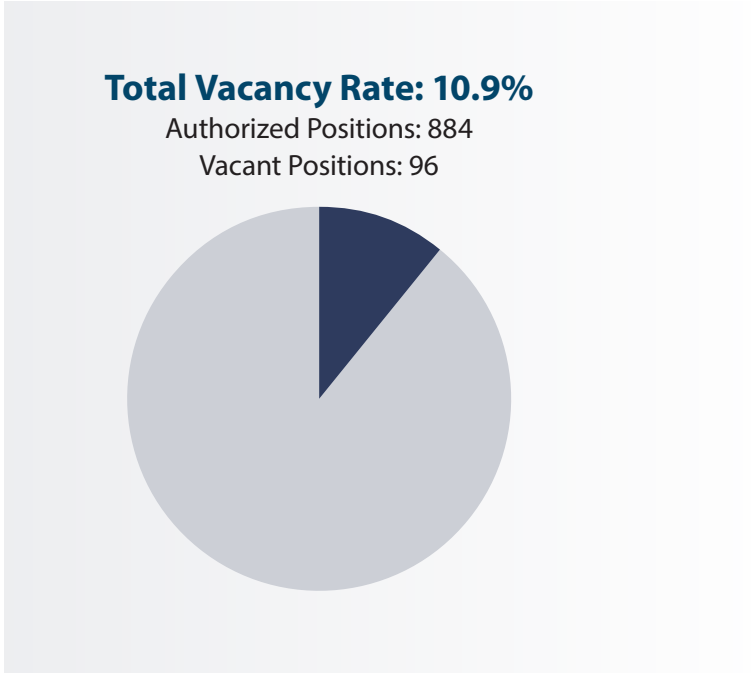
**Community Development**  
**Vacancy Rate: 14.4%**  
 Authorized Positions: 111  
 Vacant Positions: 16



**Community Services**  
**Vacancy Rate: 1.5%**  
 Authorized Positions: 132  
 Vacant Positions: 2



**Financial Management & Strategic Planning**  
**Vacancy Rate: 15.4%**  
 Authorized Positions: 39  
 Vacant Positions: 6



# Information Technology

The table below is a summary from the Q1 FY 2021–22 Strategic Technology Plan. The IT budget is 10.3 percent spent as of September 30, 2021.

<b>STRATEGIC TECHNOLOGY PLAN</b>	<b>ADJUSTED BUDGET</b>	<b>YTD ACTUALS</b>	<b>ENCUMBRANCES</b>	<b>PERCENT OF ADJUSTED BUDGET</b>
IT Outsourced Services (Perspecta)	5,727,050	0	2,220,992	0%
Projects & Service Contracts	6,574,616	134,702	1,679,605	2%
Software/Hardware Maintenance	6,660,595	1,398,977	1,830,991	21%
Telecommunications	1,808,227	276,503	58,364	15%
Labor & Business Expenses	3,056,115	646,053	—	21%
<b>Total</b>	<b>23,826,603</b>	<b>2,456,235</b>	<b>5,789,951</b>	<b>10.3%</b>

The Information Technology Strategic Plan identifies key projects which align with those goals. The following table provides the status of the key active projects and planned implementation dates as of September 30, 2021.

<b>ENTERPRISE PROJECTS</b>	<b>BUDGET</b>	<b>STATUS</b>	<b>PLANNING/ BUSINESS</b>		<b>IMPLEMENTATION</b>	<b>COMPLETED</b>	<b>SCHEDULE</b>
			<b>REQUIREMENT</b>	<b>IMPLEMENTATION</b>			
Backup & Disaster Recovery	\$400,000	100%				✓	8/30/21
Service Now — IT Service Management Solution	\$99,000	35%			✓		11/30/21
Digital Signs	\$75,000	80%			✓		12/30/21
Public Safety Records Management System	\$2.9M	80%			✓		3/30/22
Enterprise Resource Planning System Assessment	TBD	1%	✓				7/30/22
Broadband Assessment	TBD	1%	✓				12/30/22
Website Redesign & New Content Management System	TBD	5%	✓				12/30/22
Annual Security Assessment	\$100,000	1%	✓				12/30/22
Cloud Hosting	TBD	5%			✓		12/30/22
Electronic Forms	*	40%			✓		12/31/22
Electronic Plan Review Replacement	\$3.6M	10%	✓				12/30/23

\* Services are included in other projects/budgets.



# Strategic Priorities

The City's strategic priorities continue to focus on five areas of importance to our community, including:

*Quality of Life*



*Traffic & Mobility*



*Organizational Excellence*



*Natural Environment*



*Fiscal Strength*





## \$325.9 Million

### Quality of Life

- Placing high value on public safety
- Providing high quality recreation and open space opportunities

### HIGHLIGHTS



#### Citywide Community Facilities Improvements

- \$63.1 million in FY 2021–26
- Request for Proposals sent for Mike Ward Pickle Ball Courts
- Proposing 8 pickle ball courts and parking at Bill Barber Park
- Environmental Analysis in progress for Oak Creek Improvements
- Finalizing Heritage Park Master Plan



#### Cultural and Community Events

- \$10.6 million in FY 2021–26
- Irvine Global Village Festival returned to in-person format on October 9
- Summer Concert Series and Movies on the Lawn
- Studio 50 Dance Party to celebrate City’s 50th Anniversary



#### One Irvine Neighborhood Reinvestment Program

- \$1.6 million in FY 2021–26
- \$5 Million additional recommended with ARPA
- Re-launch planned for Q3





## \$175 Million

### *Natural Environment*

- Promoting the conservation of natural resources and protecting the environment

#### HIGHLIGHTS

##### **Environmental Sustainability Programs — Business & Community**

- \$1.6 million in FY 2021–26
- City received two awards: Beacon Spotlight Award for Agency Greenhouse Gas Reductions and Beacon Leadership & Innovation Award for Innovation in Clean Transportation



##### **Environmental Sustainability Programs — Climate Action**

- \$1.6 million in FY 2021–26
- Climate Action and Adaption Plan contract finalized in July
- Cool City Challenge — Over 200 residents registered as Cool Block Team Leaders and 27 community partners are supporting the effort



##### **Environmental Sustainability Programs — Energy & Solar**

- \$3.9 million in FY 2021–26
- The EV Transition Plan and Distributed Energy Resource and Solar Plan will guide City fuel and energy needs
- Gathering data and public input to begin projects





## \$203.5 Million

### Traffic & Mobility

- Enhancing Citywide mobility through transportation improvements

#### HIGHLIGHTS

##### Streets, Intersection & Pavement Rehabilitation

- \$13.6 million in FY 2021–26
- Barranca Pkwy construction expected to be complete Fall 2021
- Plans, specs, and engineering (PS&E) reports in process for Culver Dr., Irvine Ctr. Dr., and Jamboree Rd.



##### Citywide Traffic Circulation

- \$59.3 million in FY 2021–26
- Multiple intersection and roadway improvement projects on track and in different phases
- Multiple signal synchronization projects on track and in different phases.
- Expand flashing yellow arrow operations in preliminary design phase



##### Active Transportation & Transit

- \$67.0 million in FY 2021–26
- Intra-city transit needs assessment is in progress
- City Council approval of PS&Es for the JOST/I-5 bridge and the Jamboree/ Michelson bridge are expected for mid 2022
- Construction contract for SR 133 awarded early October



## \$46.2 Million



### *Fiscal Strength*

- Building up the Contingency Reserve to 25 percent in good times, and utilizing wisely in difficult times
- Continuing efforts to reduce unfunded pension liability
- Continuing responsible investment in key infrastructure, such as facilities, streets, vehicles and technology

### HIGHLIGHTS

#### **Building & Facilities Infrastructure Maintenance/Improvements**

- \$39.0 million in FY 2021–26
- Exterior wood siding replacement completed September 2021
- In process of replacing flooring and lighting at Great Park
- Installed air purification devices at all City facilities



#### **Service Management Solutions**

- \$1.3 million in FY 2021–26
- Service Management, Asset Management, and Business/Project Management Modules
- Citywide training sessions completed October 11–13
- Citywide go-live on October 14



#### **Citywide Master Fee Study**

- \$271,000 in FY 2021–26
- Comprehensive Cost of Services Study and Master Fee Schedule
- Request for Proposal to select consultant released in October with contract award and execution planned for December





**\$52.4 Million**

### Organizational Excellence

- Providing high quality essential City services
- Promoting innovation through effective use of technology to streamline business processes and increase responsiveness to the community
- Recruiting and retaining highly competent staff

### HIGHLIGHTS

#### Diversity, Equity, and Inclusion (DEI) Program

- \$3.0 million in FY 2021–26
- PIO expanded multilingual translations
- Purchasing expanded outreach to disadvantaged businesses
- HR expanded outreach to attract diverse candidates



#### Joint Police-Fire Training Facility with New Emergency Operations Center

- \$24.0 million in FY 2024–25
- Planning of the facility is ongoing



#### Replacement of Legacy Permitting and Land Management System

- \$7.6 million in FY 2021–26
- Request for Proposals was issued and responses are due back to the City at the end of October



# Performance Measures

The quarterly Performance Measures, aligned with the Strategic Priorities, integrate efforts with the budget decision-making process. Performance measures track accomplishments, goals, and performance of daily tasks Citywide. The goal is to create a strategically oriented organization that optimizes operations in the most effective and efficient way. The City's Performance Measures infuse accountability in City services at every level. Additionally, it improves communications throughout the City, installs accountability, and provides opportunities for discussion.



## CITY DEPARTMENTS

- City Council
- City Manager's Office
- City Clerk
- Human Resources & Innovation
- Financial Management & Strategic Planning
- Community Development
- Community Services
- Public Safety
- Public Works & Transportation
- Non-Departmental



# City Manager's Office

## GOALS

Continue leading a Citywide customer service initiative that instills a culture of helpfulness throughout all departments

Strengthen external media communications with targeted outreach efforts to showcase activities and resources of the City

Update Great Park Master Plan



## ACCOMPLISHMENTS

- ✔ Worked with Senator Min's office and secured \$14.5M to complete the Jeffrey Open Space Trail
- ✔ Worked with Assemblymember Petrie Norris and secured \$1M in Fuel Modification Project funding (proactive wildfire mitigation) for Bommer Canyon
- ✔ Presented proposed American Rescue Plan Spending Framework to Finance Commission
- ✔ Transitioned drive-thru COVID-19 testing to 5 city-wide locations and transitioned from POD to hosting small clinics with local area partners
- ✔ Broke ground for Wild Rivers Water Park construction at the Great Park





### Quality of Life

Annual Goal Met On Track

DEPARTMENT

PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
Percentage of Irvine households included in outreach efforts to receive input on update to the Master Plan	100%	N/A	TBD
Percentage of Great Park CIP projects in progress and on schedule	90%	90%	90%



### Organizational Excellence

Annual Goal Met On Track

DEPARTMENT

PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
Percent satisfaction with overall City services	95%	95%	95%
Average time to respond to an inquiry	1 business day	N/A	TBD
Percentage of inquiries addressed or referred to an appropriate entity	100%	N/A	TBD
Total number of social media followers	100,000	92,099	93,495
Customer engagement in response to City outreach (newsletter, announcements, social media posts, website traffic)	60%	61%	59%

Secured  
**\$14.5M**  
 to complete the Jeffrey Open Space Trail





## City Clerk's Office

### GOALS

Continue the enhancement of Irvine Quick Records through the migration of digitized documents that provides public access to City records 24 hours a day, seven days a week

Continue collaboration with all City Departments to enhance cross-departmental forms management that result in economic service delivery to the public

Enhance response time for routine public records requests



### ACCOMPLISHMENTS

- ✓ Implemented an automated phone tree system for the Main Reception line improving overall call experience with direct access to the City, Public Safety, and COVID-19 related inquiries
- ✓ Completed review of 80% of Community Development Case Files (approximately 60,000 documents) to prepare for online access in Irvine Quick Records
- ✓ Coordination and facilitation of the 2021 Gubernatorial Recall Special Election, which included 11-day and 5-day vote centers





## Organizational Excellence

Annual Goal Met ■ On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Percentage increase of Citywide documents available in Irvine Quick Records	12% increase	5%	1% increase
	Total percentage of Citywide forms digitized	25%	13.2%	12%
	Average response time for public records requests	Under 7 days	5 days	5 days
CITY CLERK	Number of documents in Irvine Quick Records	720,000	624,465	628,314
	Number of subpoenas and public information requests processed	2,200	1,236	552
	Number of citywide forms digitized	100	104	24
	Percent of services provided within legal time frames	100%	100%	100%



Completed review of 80% of Community Development Case Files (approximately 60,000 documents) to prepare for online access in Irvine Quick Records





# Human Resources & Innovation

## GOALS

Recruit a high performing workforce

Provide employee development and engagement

Promote a safe, secure, and digital-friendly work environment



## ACCOMPLISHMENTS

- ✓ Developed and launched a COVID-19 attestation, proof of vaccination, and testing program
- ✓ ServiceNow went live in the IT environment with plans to go live Citywide on October 14
- ✓ Launched employee engagement and training programs including the Mentorship Program, LinkedIn Learning Access, Brown Bag Series, and Meet Your Teams Series
- ✓ Assisted in the procurement and deployment of software for Community Development's IrvineREADY!
- ✓ Received the 2021 Helen Putnam Award for Excellence in Public Safety for the creation of an interactive web map notifying the public of wildfire evacuations





## Organizational Excellence

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
DEPARTMENT	Percent of new hires meeting or exceeding performance expectations annually	90%	91%	85%
	Percent of employees satisfied or very satisfied with training/engagement programs annually	90%	90%	TBD (survey conducted annually)
	Percent of employees trained in cybersecurity annually	95%	90%	85%
HUMAN RESOURCES	Number of Full-Time and Part-Time Hires	Employ high-quality & diverse staff	417	164
	Number of Full-time and Part-time Promotions	Maximize retention & succession planning	109	58
	Number of Recruitments	Decrease citywide vacancies	129	53
	Number of Training Hours Delivered	250	780	183
INFORMATION TECHNOLOGY	Cloud-Based Daily Backups	99%	99%	100%
	Computer Network Availability	99%	99%	99%
	Software Application Availability	98%	99%	99%
	Percent of Employees Satisfied or Very Satisfied from Periodic Customer Satisfaction Surveys	90%	98%	98%





# Financial Management & Strategic Planning

## GOALS

Demonstrate strong financial integrity and stewardship of City resources

Ensure efficient, timely, and competitive procurement and contracting to best serve the community and organizational needs

Equip the community, City, and City workforce with financial information and related data to drive meaningful decision-making and performance improvement



## ACCOMPLISHMENTS

- ✓ Annual financial audit and comprehensive annual financial report are in progress
- ✓ Recruitment for Accountant position
- ✓ Completed first reporting requirement for ARPA funding
- ✓ Completed monthly reporting for the ERA funding
- ✓ Treasury and Accounts Receivable implemented online bill pay for City issued invoices. First customer used new process in July 2021



## Organizational Excellence

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
DEPARTMENT	Number of audit findings	0	TBD	TBD
	Percent of all procurements that meet the established schedule from solicitation to execution	75%	79%	83%
	Percent of Council Budget questions responded to within five business days	100%	100%	100%
ADMINISTRATION	Number of Investment Advisory meetings conducted	4	4	1
	Percent of public requests received and responsive records provided within legal timeframes	100%	100%	100%
FISCAL SERVICES	Number of warrants and electronic payments	10,000	8,092	2,524
	Number of active developer deposit cases	2,700	3,541	3,865
	Number of debt issues administered	≤32	32	32
	Number of grants supported	11	24	13
	Reports filed with State Controller on time	100%	100%	TBD
	Number of Government Finance Officers Association award for excellence in financial reporting	1	1	TBD
BUDGET & STRATEGIC PLANNING	Number of distinguished and excellence budget awards received	2	2	TBD
	Percent of budget adjustments processed within standards	100%	100%	100%
	Percent of balanced General Fund Adopted Budget	100%	100%	100%





## Organizational Excellence

Annual Goal Met
On Track

### PURCHASING

PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
Number of Achievement of Excellence in Procurement Award received	1	1	TBD
Number of competitive bidding opportunities managed	95	107	19
Number of cooperative agreements managed	200	323	121
Number of contracts administered and managed	700	629	158
Percentage of vendor insurance compliance	95%	90%	92%
Percentage of accuracy of annual inventory audit	95%	100%	TBD
Number of purchase orders placed	1,900	2,066	733
Number of formal staff training courses facilitated	6	11	3



Treasury and Accounts Receivable implemented online bill pay for City issued invoices. First customer used new process in July 2021





# Community Development

## GOALS

- Continue to provide exceptional customer service
- Provide responsible and forward-thinking planning services that reflect community vision; including a comprehensive update to the City's General Plan over the next three years
- Continue providing assistance to those in need in the community



## ACCOMPLISHMENTS

- ✓ Land Management System RFP was finalized and released
- ✓ Completed RFP response review and selected a vendor for the General Plan Update pending confirmation from City Council
- ✓ Received the Helen Putnam Award for excellence in customer service for electronic permit and plan review
- ✓ Completed a staffing retention analysis and position change request
- ✓ Draft Housing Element submitted to the State for its mandatory review





## Quality of Life

Annual Goal Met ■ On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Number of individuals assisted annually in finding affordable housing or other supportive services in the City	1,500	2,209	449
BUILDING & SAFETY SERVICES	Percent of fire and life safety complaints responded to within the same day	100%	100%	100%
NEIGHBORHOOD SERVICES	Number of public service organizations assisted	12	11	11
	Number of responses to requests for affordable housing and other related services information	1,500	1,481	494



## Natural Environment

Annual Goal Met ■ On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
DEPARTMENT	Percent of on-time completion for plan checks and discretionary planning reviews	90%	88%	88%
BUILDING & SAFETY SERVICES	Percent of water quality complaints responded to within two days	100%	100%	100%



Received the Helen Putnam Award for excellence in customer service for electronic permit and plan review







## Organizational Excellence

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
<b>DEPARTMENT</b>	Percent of responses within 24 hours to customer inquiries and requests for building inspections	98%	98%	98%
<b>ADMINISTRATION</b>	Percent of public requests for files and information responded to within 10 days	100%	100%	100%
	Percent of customers served digitally through online permit and electronic plan review platforms	90%	100%	100%
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>	Percentage of discretionary planning review cases processed within established timeframes	90%	90%	90%
	Percentage of planning counter customer inquiries responded to within 24 hours	98%	100%	100%
	Percentage of development applications where initial review comments were done within 30 days	95%	100%	100%
<b>BUILDING &amp; SAFETY SERVICES</b>	Percent of inspections performed within one day of request	98%	98%	98%
	Percent of plan checks completed within established timeframes	85%	85%	81%
<b>NEIGHBORHOOD SERVICES</b>	Percentage of federal reports to housing and urban development completed within established timeframes	100%	100%	100%
	Percentage of complaints responded to within 1 business day	100%	100%	100%





# Community Services

## GOALS

Operate clean, attractive, and environmentally friendly facilities that serve community needs and create a strong sense of place

Provide programs, events, services, and resources that promote health and wellness, support social engagement, and enhance the community's overall quality of life

Create partnerships with businesses and nonprofits to leverage expertise and share resources to provide unique/innovative opportunities for the community

Maintain top national ranking for park system quality through continued investment in infrastructure, leadership, and staff development



## ACCOMPLISHMENTS

- ✓ Provided athletic field reservations totaling more than 15,700 hours for 5,969 youth sports participants and 326 adult sports teams
- ✓ Designed, purchased, and installed new, state of the art video scoreboard at William Woollett Jr. Aquatics Center
- ✓ Re-established in-person Congregate Meal Program with COVID-19 safety protocols at Lakeview Senior Center, serving over 80 in-person meals daily
- ✓ Received and processed over 700 reservation applications, including several hundred in August when 2022 reservations opened
- ✓ Hosted a month long Chuck Jones 109th birthday celebration, including over 680 attendees at the Big Draw event in the Palm Court Arts Complex



## Quality of Life

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Quarterly satisfaction rate for quality of community facilities	90%	N/A	97%
	Quarterly satisfaction rate for quality of community programming and services	90%	N/A	94%
	Number of community programming partnerships annually	225	188	112
	Trust for Public Lands annual national park ranking	Top 10	7	TBD
COMMUNITY PARKS & SPECIAL EVENTS	Number of recreation program participants	30,000	13,272	9,135
	Number of after-school camps/program participants	70,000	21,882	6,597
	Number of attendees at special events	41,000	5,970	17,754
SENIOR SERVICES	Number of participants in classes and events	110,000	10,351	10,798
	Number of volunteer hours	30,000	96	1,566
	Number of nutrition program meals served	95,000	191,994	39,809
CHILD, YOUTH & FAMILY SERVICES	Number of disability services recreation program participants	2,000	827	394
	Number of family and child care provider support contacts	11,335	25,099	5,821
	Number of child care spaces at Irvine Child Care Project (ICCP) sites	2,963	2,963	2,963
	Number of ICCP scholarship participants	220	142	137
	Number of Youth Outreach participants	44,000	3,271	13,562
ATHLETIC SERVICES	Number of Youth Action Team community volunteer hours	25,000	27,111	5,540
	Number of youth sports participants	22,000	7,976	5,969
	Number of field and court reservation hours	70,000	39,405	15,700
	Number of tennis & pickleball program registrations	17,500	23,299	6,203





## Quality of Life

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
AQUATIC SERVICES	Number of lap and recreational swim participants	25,000	51,887	9,573
	Number of Learn to Swim participants	9,750	1,863	5,447
FINE ARTS	Number of program and event participants	16,000	5,292	1,926
	Number of exhibition attendees	1,000	554	648
ANIMAL CARE CENTER	Number of active dog licenses	11,500	10,550	10,472
	Number of animals sheltered	2,000	1,703	426
	Number of volunteer hours	25,000	12,000	3,400
TRANSPORTATION SERVICES	Number of one-way trips	18,000	225	1,330
	Number of registered participants	350	374	326
OPEN SPACE	Number of Open Space participants	23,000	67,293	10,400
ADMINISTRATION & BUSINESS SUPPORT	Number of reserved rooms and outdoor spaces at community facilities	35,000	33,468	9,564
	Number of Irvine households registered at <i>yourirvine.org</i>	42,000	49,090	52,452
GREAT PARK OPERATIONS & PROGRAMS	Number of field and court reservation hours	34,000	32,283	14,666
	Number of tennis program participants	33,500	21,303	5,119
	Number of balloon and carousel riders	73,000	4,986	31,841
	Number of athletic tournaments	125	10	42
	Number of agriculture program participants	48,000	54,213	19,165
	Number of visitors to Arts Complex	50,000	5,125	6,521
	Number of visitors to Irvine Global Village and Holidayz in the Park	74,000	36,560	23,562





# Public Safety

## GOALS

Maintain “Safest City” Status for cities of Irvine’s size

Maintain quick response times that bolster public trust and confidence

Maintain sufficient sworn staffing to ensure consistently high service levels

Solve criminal cases in an efficient and effective manner

Enhance recruitment efforts aimed at recruiting and retaining diverse police officers who reflect Irvine’s values and community



## ACCOMPLISHMENTS

- ✓ Successful implementation of the new Body Worn Camera Program
- ✓ Implemented a new recruitment program to further enhance recruitment efforts
- ✓ Launched a Career Development and Mentorship Program to increase employee career development
- ✓ Received the California League of Cities Helen Putnam Award in the Public Safety category for the Wildlife Evacuation Program
- ✓ The Unmanned Aerial System Team’s Command Vehicle was nominated for the Orange County Business Council’s Incorporating Innovative Technology award





## Quality of Life

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Per capita Part 1 violent crime	Lowest per capita rate for cities ≥ 250,000	.66	0.17
	Violent crime case clearance rates	75%	69%	50%
ADMINISTRATION	Number of officer-initiated calls	Continue proactive patrol strategies	56,739	14,925
	Part I uniform crime rates — property crimes per 1,000 residents	Lowest per capita rate for cities ≥ 250,000	16.0	4.4
POLICE OPERATIONS	Median response time for priority 1 calls	< 8:00	5:45	6:03
	Number of priority 0 (emergency) calls	Immediate dispatch	1,018	253
	Number of priority 1 (felony in progress) calls	N/A	11,675	3,461
	Number of traffic citations	Enhance driver, bicycle, and pedestrian safety	16,796	4,178
	Number of injury traffic collisions	Reduce rate of traffic collisions	311	121
	Injury traffic collisions per 1,000 population	Rate below national average cities ≥ 250,000	1.01	0.39
	SUPPORT SERVICES	Case clearance rate (violent crime)	75%	69%





## Organizational Excellence

Annual Goal Met ■ On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
DEPARTMENT	Median response time for Priority 0 calls (emergency calls), in minutes	< 4:30	3:58	3:23
	Sworn staffing levels — per 1,000 residents	0.85	0.79	0.79
ADMINISTRATION	Produce recruitment ads, host recruitments, attend recruitment fairs, and collaborate with various external organizations	Produce 14 ads/attend 5 recruiting fairs	22	5
	Number of community-initiated calls	Continue highest level of service	113,865	30,659
	Percent of calls initiated by the community	N/A	67%	67%
	Total calls for service	Maintain Service Levels	170,604	45,584
	Number of business licenses processed	20,500	16,101	4,444
SUPPORT SERVICES	Number of mental health-related calls	Be responsive to all mental health-related calls	2,438	640
	Number of 911 calls received by communications	N/A	65,739	16,747
	Percent of 911 emergency calls answered within 10 seconds	95%	90%	94%



# Public Works & Transportation

## GOALS

Implement a comprehensive Pavement Management Program which recommends strategies, projects, and funding to assure the City's roadway pavement is maintained in good condition

Implement mobility improvements to provide congestion relief and promote a variety of travel choices

Implement food waste recycling at all city facilities



## ACCOMPLISHMENTS

- ✓ Completed 10 scheduled maintenance and deferred maintenance projects
- ✓ In design phase with 3 CIP projects and multiple Community Development Block Grant (CDBG) projects
- ✓ Successfully managed continued COVID-19 rapid sterilization response program
- ✓ Completed engineering phase for MacArthur Blvd. Regional Traffic Signal Synchronization Program Project
- ✓ Extended playground disinfection program Citywide





## Quality of Life

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
LANDSCAPE MAINTENANCE	Percentage of parks and streetscapes maintained in a safe manner	> 95%	100%	100%
STREET & RIGHT-OF-WAY MAINTENANCE	Percentage of arterial/residential street sweeping on schedule	100%	100%	100%



## Natural Environment

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Set up organic waste diversion at City facilities	10	N/A	6
ENVIRONMENTAL PROGRAMS	Enroll new participants in the green business program to promote resource conservation	10	15	2
	Coordinate community outreach events and publication of materials to increase awareness on sustainability issues	5	16	5
	Participate in regional and statewide energy and waste management leadership opportunities to secure award recognition and resources for the City.	4	7	4
LANDSCAPE MAINTENANCE	Percentage of parks and streetscapes which meet water usage guidelines	> 95%	100%	100%
STREET & RIGHT-OF-WAY MAINTENANCE	Percentage of school crosswalks re-painted annually	100%	100%	100%





## Traffic & Mobility

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 UPDATE
DEPARTMENT	Average Pavement Condition Index (PCI) for City streets (scale is 0 to 100 with 70-85 Satisfactory and 85-100 Good)	80.0	86.0	86.0
	Percentage of travel time savings along at least four synchronized corridors through implementation of updated signal timings	15%	15%	TBD
SIGNAL OPERATIONS & MAINTENANCE	Percentage of intersections equipped and maintained with bicycle video detection systems	100%	51%	52%
	Percentage of maintenance service requests completed within 4 business days	75%	83%	88%
	Percentage of signal locations equipped and maintained with CCTV cameras	100%	74%	75%
	Percentage of emergency traffic outages responded to within 2 hours	100%	100%	100%
	Number of corridors to update synchronization to maximize citywide traffic flow	3	4	2
TRAFFIC MANAGEMENT	Percentage of mandated reports completed on schedule to ensure eligibility for programs and funding	100%	100%	100%
	Number of grant applications submitted	6	7	0
	Percentage of bicycle locker facilities at Irvine station in use	90%	87%	55%
	Percentage of traffic studies/access studies reviewed to ensure compliance with City Standards	100%	100%	100%
	Percentage of code compliance/permits reviewed and completed	100%	100%	100%





## Organizational Excellence

Annual Goal Met
On Track

	PERFORMANCE MEASURE	TARGET	FY 20-21 ACTUALS	Q1 STATUS
ADMINISTRATION	Percentage of correspondence, City Manager and City Council letters, and reports processed within established timeframes	100%	100%	100%
DEVELOPMENT ENGINEERING	Percentage of CIP design projects completed within established schedule	100%	95%	100%
	Percentage of CIP design projects completed within established budget	100%	100%	100%
	Percentage of first plan checks completed within 15 business days	100%	100%	100%
	Percentage of subsequent plan checks completed within 8 business days	100%	100%	100%
	Percentage of applications approved with three or fewer plan check reviews	100%	100%	100%
FLEET SERVICES	Number of city equipment and vehicles maintained	100%	100% (580 units)	25% (145 units)
PROJECT MANAGEMENT	Percentage of CIP projects completed within established schedule	100%	89%	100%
	Percentage of CIP projects completed within established budget	100%	100%	100%
	Percentage of facility roadway projects constructed and inspected per code	100%	100%	100%
FACILITIES MAINTENANCE	Percentage of rapid response sterilization cleaning completed within required timeframe	100%	100%	100%
	Percentage of corrective work orders responded to within 3 business days	90%	80%	60%
	Percentage of graffiti removed within 48 hours of report	95%	80%	90%



**Strategic Priorities - Projects**

Project/Initiative Name	Status	Planning	Implementation	Completed	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	Description	Q1 Update
<b>1. Quality of Life</b>												
<b>City Manager's Office</b>												
Construction and Rehabilitation of Libraries in Irvine	Ongoing	X	X		79,667	57,529	59,255	61,033	62,864	320,348	Irvine-OCLP Memorandum of Understanding expires at the end of FY 2022. City Council has appointed a 2-person committee to negotiate with the County to rehabilitate and modernize Irvine branches and potential new construction.	Negotiating subcommittee established, and meetings with OCLP have commenced.
Planning, Design and Development in Cultural Terrace	Not Started	X			235,387	241,628	248,877	256,343	264,033	1,246,267	Plan, design and implement re-development of the Cultural Terrace. The vision for the Cultural Terrace area includes a variety of culturally oriented amenities, such as museums, a new library, open spaces, and performing venues.	The City has completed due diligence efforts on the buildings to be preserved and has selected an architect to prepare reuse plans. The City is working to identify all funding sources and uses to complete the reopening of the first phase of the Cultural Terrace.
Great Park Master Planning and Implementation	Ongoing	X	X		374,009	179,456	184,090	188,863	193,778	1,120,197	Develop a Great Park Master Plan to identify uses, funding mechanisms, and operational models, with feedback from Great Park residents and the community.	The City is embarking on a two-month public outreach process to establish the master plan for the remaining undeveloped portions for the Great Park.
<b>Human Resources &amp; Innovation</b>												
Citywide Cybersecurity Protection Initiatives	Ongoing	X	X		607,219	613,845	624,586	636,271	642,255	3,124,176	Comprehensive list of cybersecurity tools, applications, projects, and training to safeguard the City's data and information technology initiatives include: security, control, and monitoring.	Converted the City's intranet to a more secure HTTPS website, implemented Safe Links for Microsoft Teams to provide URL scanning, launched BitLocker to encrypt data on City laptops & desktops, decommissioned Internet-facing legacy FTP servers, performed internal audit of critical infrastructure tools and applications, patched all critical vulnerabilities to meet security standards, and conducted proof of concept (POC) testing for a privileged access management and cloud VPN solutions.
Citywide Municipal Broadband Assessment & Implementation	Ongoing	X	X		174,340	76,526	78,125	79,986	81,630	490,608	In partnership with a consultant, implement a broadband assessment to review, identify, and address service gaps throughout the City.	RFP proposals received and undergoing review.
<b>Community Development</b>												
Increasing and Preserving Affordable Housing Solutions for the Community	Ongoing	X	X		380,730	393,169	402,255	412,112	420,302	2,008,568	Increasing and preserving existing affordable housing in the City including: Cartwright, Sage Park, and Great Park/Sand Canyon.	Cartwright finalizing financing and pre development; Sage Park is under construction deliveries in 2022; Great Park general plan amendment and zone change are underway. In addition to Cartwright, Sage Park, Great Park/Sand Canyon, the City is: 1) Exploring opportunities to develop new construction affordable housing on multiple sites 2) Reviewing an application for a workforce housing acquisition project funded by revenue bonds; 3) In discussions with the Irvine Company about how to preserve expiring covenant units.
One Irvine Neighborhood Reinvestment Project	Ongoing	X	X		300,323	306,354	310,674	317,305	323,682	1,558,338	One Irvine brings together homeowner resources, education, and code enforcement in targeted neighborhoods to incentivize revitalization and reinvestment in the City.	A detailed schedule for the re-launch of One Irvine has been prepared. Staff is requesting City Council approval for the use of ARPA funding, which will be used to provide grants and loans to residents as well as for neighborhood capital projects. Re-launch will occur in Q3.
General Plan and Housing Element Update	Ongoing	X	X		1,673,324	1,346,095	912,785			3,932,205	Update the City's General Plan and the City's Housing Element to meet State mandates and plan for future growth.	Draft Housing Element submitted to the State for its mandatory review; Completed RFP process for the GPU and in process of securing contract and vendor.
Residential Assistance	Ongoing	X	X		30,354	31,569	32,467	33,385	33,848	161,624	Rental assistance administration	In partnership with Orange County United Way, the City recently completed Round One of the Emergency Rental Assistance Program, providing approximately \$15.5 million to 1,413 eligible Irvine households. Round Two of the program is being administered by the State of California, and over 3,100 Irvine residents have applied to that program so far. City staff continue to coordinate and support the transition process to the State of California program.
City of Hope and Hoag Hospitals Healthcare Projects	Ongoing	X	X							0	Planning and entitlement for catalytic healthcare projects: Hoag Hospital and City of Hope.	Hoag completed entitlement and will go through permitting and inspection in conjunction with OSHPD; City of Hope is under construction with plans to open in 2022.
Continue High Compliance of Short-term Rentals	Ongoing	X	X		193,988	198,809	202,489	206,112	209,484	1,010,877	Short term rentals were reduced by over 90 percent in the last two years. Ongoing efforts include further reduction through surveillance of listings in foreign languages and smaller platforms.	RFP was issued to hire a multi language firm to cover short term rental listings in foreign language.
<b>Community Services</b>												
Senior Initiatives	On-going	X	X		1,206,993	1,396,907	561,181	572,551	583,559	4,321,191	Expand the Elderly Nutrition Program from Lakeview Senior Center to include all three senior centers (Lakeview, Trabuco, Rancho) and include support for TRIPS program for meal delivery services and participant transportation to congregate meals and update the five-year Senior Strategic Plan for FY 2023-28. Create a master plan for rehabilitation and expansion of the Lakeview Senior Center and modernization of Rancho Senior Center.	Reassignment of Elderly Nutrition Program (ENP) to Age Well Senior Services was approved by Council on July 13, 2021. Presently working with the Orange County Office on Aging to bring them before the Board of Supervisors meeting scheduled for December 7, 2021, with transition to Age Well on January 3, 2022. Expansion of Congregate Meals Program to Rancho Center and Trabuco Center to take place late Winter/early Spring 2022. TRIPS continues to support ENP through Meals on Wheels delivery and Senior Express to Congregate Meal Program. Park Planning and CS staff are working to identify facility improvement projects that align with the master plan goals for the expansion of Lakeview Senior Center and rehabilitation of Rancho Senior Center.
Cultural and Community Events	On-going	X	X		2,090,731	2,021,945	2,109,199	2,163,471	2,217,241	10,602,586	Return to live, in-person formats of the Irvine Global Village Festival, Orange County's premier multicultural event at the Great Park, the all-day fall festival includes multiple performances, music, dance, kids' activities, local and global cuisine, art, an artisan's marketplace, and cultural exhibits to celebrate Irvine's diverse community.	The summer concerts series returned to offer 9 outdoor concert events at Mike Ward Community Park. In celebration of the 50th Anniversary, the City of Irvine partnered with the Irvine Barclay Theatre to host 3 concert events with Barclay performers. The Irvine Global Village Festival, returns to in-person format on October 9, 2021 for a full day of food, art, music, and a celebration of Irvine's diverse community.
											Anniversary on the Lawn series returned to its outdoor picnic style setting on the Terraced Lawn at Great Park. Q1 presented of the 5 movies in the series and welcomed everyone back with blockbuster family movies, food trucks, coloring books and pre-movie entertainment to commemorate the City's 50th Anniversary.	
											In celebration of the City's founding year of 1971, the community was invited to the Studio 50 Dance Party held at Great Park. It was a energy filled evening with a DJ and live band, as visitors dressed in 70's attire, danced the night away, listened to the groovy tunes, and enjoyed the Hangar lounge and food trucks.	
											Holiday at the Park coming in Q2 finalized contract agreement with Trovao & Associates to provide outdoor holiday lighting decor. Additional details of Holiday at the Park will be reported in Q2.	
Citywide Community Facilities Improvements	On-going	X	X		3,858,245	6,500,000		29,500,000	23,251,778	63,110,023	Community facilities improvements include: the Northwood Aquatics Center, pool deck replacement, pool resurfacing, and equipment upgrades; Mike Ward Community Park installing 4 new Pickle Ball courts; Bill Barber Park media room updates; Alamo floor, concession building, bleacher shade, signage, art, wall of recognition, outfield bleachers, new video scoreboard; and parking; Oak Creek Community Park expansion green open-space, additional parking, ADA improvements; Heritage Park master & financial plan of the new community center, Irvine Fine Arts Center, library, open space, and sports amenities.	Mike Ward New Pickle Ball Courts: sent out RFP for designer Oak Creek Improvements: internally proposed 8 new Heritage Park Master Plan: presentation to CSC and continued meetings with stakeholders to finalize Master Plan.
Animal Care Campus Rehabilitation	On-going	X	X		863,000	7,000,000	7,000,000			14,863,000	Irvine Animal Care Center major animal campus renovation for medical/veterinary clinic, animal living areas, owner animal surrender area, adoption area, guest reception, retail, office/administration, multipurpose and training areas.	Final design phase in process. Anticipate completion of final design in spring 2022. Will return to City Council to provide project update and request for approval to move forward on bid process. Anticipate construction to begin in Summer 2022.
Citywide Recreational, Educational, Athletic Programming	On-going	X	X		23,761,856	24,576,534	25,115,892	25,768,186	26,304,936	125,527,403	Return to full, pre-pandemic operating levels in recreation and educational programs for all ages, after-school and summer youth programs, community facility reservations, and self-directed experiences at 22 community parks, 40 neighborhood parks, and three special facilities (Bommer Canyon, Turtle Rock Nature Center, Adventure Playground). Athletic offerings include youth and adult tennis programs, adult sports leagues, and athletic reservations for fields and courts; Great Park and City sports parks host large tournaments and events including professional soccer, college baseball, the American Softball Association's Champions Cup and the Premier Girls Fast Pitch National Championship. Special facilities include Great Park Soccer and Baseball Stadiums, Deanna Manning Softball Stadium and Harvard Skate Park. The William Woodlett Jr. Aquatics Center and the Northwood High School Aquatics Center provide pool use for community and school programs; local, state, national and international special events; water safety education; and adaptive swim programs for participants with special needs. The Irvine Fine Arts Center offers classes in ceramics, sculpture, culinary arts, drawing, painting, jewelry, photography, printmaking, and traditional arts. The Open Studio program supports independent art projects. The Fine Arts Center and Great Park Art Gallery present exhibitions, opening receptions and lectures. Youth Development provides middle and high school students with student-led civic engagement through the Youth Action Team, and supports youth mental health initiatives, character development, positive social-recreational activities, and teen camps. In the Open Space, community engagement and enjoyment of 30,000 acres of open space is fostered through public programming with the Irvine Ranch Conservancy that highlights nature education, habitat protection and restoration.	At the conclusion of Q1 and based on revenues, overall programming is rebounding from prior year COVID restrictions, and is currently operating at 80.3% of pre-pandemic levels. With a strong rebound in outdoor programming, Athletics and Aquatics programs have exceeded pre-pandemic levels at 115% and 124% respectively. The primarily indoor programming areas, and their recovery levels are as follows: Child/Youth/Family Outreach 79.6%, Community Parks programming 71.2%, Fine Arts programming 62.7%.
Health and Human Services Initiatives & Programs	On-going	X	X		9,321,724	9,301,377	9,356,778	9,570,167	9,753,962	47,303,973	Return to full, pre-pandemic shutdown programming levels at Lakeview Senior Center, Rancho Senior Center, Trabuco Center, and Sweet Shade Disability Center, including: health and recreation classes, social programming, educational/training workshops, nutrition support services, disability services, and child care resources. Engage community advisory bodies: Irvine Residents with Disabilities Advisory Board, Irvine Child Care Committee, Irvine Children/Families Advisory Committee, and Irvine Child Care Project. TRIPS program provides low-cost, wheelchair-accessible transportation to Irvine seniors and adults with disabilities for: grocery shopping, medical appointments, work, school, senior and disability centers, and social activities.	At the conclusion of Q1 and based on revenues, program participation levels are beginning to rebound. Health and Human Services programs show an overall rebound of 50.8% of pre-pandemic levels. Program areas include senior center classes at 49.5%, facility reservations at 32.8%, and special events at 83.6%. Irvine Adult Day Health Services temporarily suspended during Q1 per state regulations. All related advisory boards have been engaged and virtual programming continues to be an option for those not yet comfortable attending in person.
Animal Care services	On-going	X	X		4,089,731	4,232,378	4,346,917	4,449,583	4,547,113	21,665,723	Return the Irvine Animal Care Center (IACC) to pre-pandemic shutdown public access levels. Provide sheltering, care, and enrichment for homeless, neglected, abused, or unwanted animals. Services include animal licensing for Irvine residents, pet adoptions, and special events. The IACC provides advanced care for animals such as dogs, cats, rabbits, and a variety of wildlife. The volunteer program supports foster care services, fundraising, special events, and daily operations like animal exercise, socialization, and cleaning. The City also operates Central Bark Dog Park.	At the conclusion of Q1, overall programming as measured by revenues, has rebounded to 87.0% of pre-pandemic levels. Animal Licenses and Impounds exceed pre-pandemic levels at 116.9% and 115.2% respectively, while adoptions are below pre-pandemic levels at 51.7%.
<b>Public Safety</b>												
Public Emergency Notifications	On Going	X	X		12,798	13,643	13,992	14,353	14,723	69,509	The all-hazard, real time evacuation zone map is a web-based solution designed to get visual emergency information to our community members during times of disaster. The information shared and presented on this map may include areas of the City under immediate evacuation orders, designated evacuation routes, location of evacuation centers, overnight shelters, and locations of known hazards. This map was widely used during the three-day Silverado Wildfire and rendered 3.2 million views. Since the Silverado Wildfire, the City has further developed this map and will continue to make continual enhancements to it over time. Irvine Police Department is implementing a new and unique-sounding siren, known as the Hi/Lo siren, to alert residents of the need to evacuate during an emergency. A recorded evacuation message translated into multiple languages will also be broadcast with the siren to help our diverse community understand its meaning. This project has required the programming of the siren in all police vehicles, adopting policy for implementation, and creating public materials translated in multiple languages to help educate the public on it's purpose.	Implemented the hi/lo siren on all patrol vehicles accompanied by an evacuation message translated into eight languages. Furthermore, the Department has developed a public safety announcement on the hi/lo siren translated into the same eight languages. The Department has started the public education process by presenting videos related to the program.

Project/Initiative Name	Status	Planning	Implementation	Completed	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	Description	Q1 Update
Power Outage Response Assets	On Going	X	X		19,434	19,677	19,817	9,962	10,110	79,000	As a result of Southern California Edison's Public Safety Power Shutoffs program coupled with the increase in Flex Alerts, rolling power outages, and the Irvine Power Outage of 2019, the Office of Emergency Management has made Power Outage Response a significant priority over the past year. OEM has completed a Power Outage Response Plan and has begun acquiring solar-powered and battery backup assets to support first responders and community members during power outages. Each year, OEM will continue to build and enhance this capability to be able to respond to a large power outage in the community.	The Department has purchased and received battery backup and solar powered assets to support power outage planning efforts.
Street Racing/Takeover Enforcement	On Going	X	X		126,000	128,000	130,000	132,000	134,000	650,000	Every Saturday, Irvine Police Department conduct street racing/takeover enforcement operations to curtail illegal street racing/intersection takeover incidents with varying hours depending on levels of activity.	The Department conducted 9 street racing/takeover enforcements in Q1.
S.T.A.R.S (Safety Training and Riding Skills)	On Going	X	X		10,000	10,000	10,000	10,000	10,000	50,000	A class for children ages 6-11 in collaboration with members of the Traffic Bureau and the Explorers Program, hosted two to four times per year, educating participants on traffic laws, proper equipment maintenance, safe riding tips, and pedestrian safety. The training also consists of practical application and includes basic bicycle handling, emergency maneuvers and an obstacle course.	No activity in Q1. Classes are anticipated to be held in Q2.
Traffic Enforcement Programs	On Going	X/DL	X		400,000	400,000	400,000	400,000	400,000	2,000,000	The Selective Traffic Enforcement Program (STEP) is funded through the California Office of Traffic Safety (OTS) using federal grant funds dispersed through the National Highway Traffic Safety Administration (NHTSA). The overall goal of the program is to reduce the number of injury (including fatal) traffic collisions through increased enforcement and education. Part of this is achieved through utilizing media highlighting campaigns and areas of focus throughout the year such as, "Distracted Driving, Click it or Ticket, Motorcycle Safety, Bicycle Safety, and Impaired Driving Enforcement." Enforcement programs occur during various times of the year and include: DUI/DL Checkpoints, DUI Saturation patrols, Primary Collision Factor, Distracted Driving, Motorcycle Safety, and Bike/Pedestrian Safety. In addition, educational programs are also hosted such as Child Safety Seat, Smart Start, and Know Your Limits. The final component of this program is to provide advanced training to officers such as SFT (Standardized Field Sobriety Test), and ARIDE (Advanced Rider Impairment Detection Education). The application for this grant occurs annually, and Irvine Police Department for the past 10+ years, was awarded funds averaging \$400,000/year after competitive selection processes.	Various OTS funded enforcement and educational operations were conducted in Q1.
CHP Cannabis Tax Fund Law Enforcement Grant	On Going	X	X		176,000	176,000	176,000	176,000	176,000	880,000	The grant will be used for the education, prevention and enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis. The intent is to educate the public regarding the dangers of impaired driving laws on the road and to improve the Irvine Police Department's effectiveness through training as well as development of new strategies.	The Department has hosted two courses which provided advanced officer training to Irvine PD officers as well as personnel from surrounding areas. Five officers attended a Drug Recognition Expert conference. Drug recognition instructors participated in a field certification process.
Neighborhood Watch Program	Not Started	X			13,289	5,713	8,718	6,059	6,242	40,041	Develop a new website portal for the neighborhood community provided by the crime prevention team. The App will enhance the Neighborhood Watch Program that stresses education and common sense in empowering citizens to make their neighborhoods safer and improve the quality of life.	The program was launched in August and the Department received sign-ups for potential new block Captains and participants. Multiple community meetings were held.
<b>Public Works &amp; Transportation</b>												
Traffic and Pedestrian Safety Improvements	Ongoing	X	X		867,303	121,000	-	-	-	988,303	Installation of Rectangular Rapid Flashing Beacons at seven crosswalk locations throughout the City to improve pedestrian safety. Develop crosswalk guidelines to use for possible installation of marked crosswalk and to select appropriate accompanying enhancements. A citywide analysis of potential safety improvements for local roadways to identify, analyze, and prioritize roadway safety improvements on City roads. This will also allow the City to be eligible for future Highway Safety Improvement Program (HSIP) competitive funds.	Equipment bench testing is underway for quick-connect plugs. Installation of Rectangular Rapid Flashing Beacon project is in the environmental clearance phase of the project. Stakeholder outreach is underway for safety improvements for local roadways. Crosswalk guidelines are being finalized.
Citywide Park and Open Space Infrastructure and Landscape Improvements	Ongoing	X	X		1,933,899	7,660,180	3,169,438	4,247,647	1,757,844	18,769,008	Park and Open Space infrastructure and landscape improvements citywide include rehabilitation and enhancement of the Bommer Canyon and Irvine Ranch Cattle Camp areas; Irvine Ranch Conservancy for maintenance and management of open space; renovation of the playground equipment and installation of new batting cages and outdoor fitness equipment at Hicks Canyon Community Park; installation of shade structures throughout the Great Park; rehabilitation and installation of playground safety surface to comply with updated ADA and State park safety standards to accommodate growth and usage of existing playgrounds at Heritage, Las Lomas, Valley Drive, and other locations; athletic court hardwood resurfacing and top finishing at Northwood, Las Lomas, Bill Barber, Homestead, Cypress, Stonegate, and other locations; installation of the City's first Universal Playground at Sweet Shade Neighborhood Park; and landscape rehabilitation of the Hicks Canyon Wash & Trail, from the western edge of Eastwood Village to Culver Drive.	Below is update for park/open space improvements: Bommer Canyon rehab: Construction ongoing and anticipated to be complete Spring 2022. Irvine Ranch Conservancy performed maintenance tasks per contract. Great Park shade structure/Hicks Cyn Community Park improvements/ Sweet Shade Universal Playground: Construction plans are 90% complete. Council approval of PS&E anticipated Winter 2021 to begin construction phase. Playground ADA safety surface rehab: New surface installed & completed for location identified. Rehab and install will now occur at newly-identified locations: University, Cypress and Orchard. -Athletic court resurfacing projects are completed. Community Services will provide a priority list of athletic courts needing resurfacing for FY 21-22. -Hicks Cyn Wash & Trail: Channel grading and landscape plans are 35% complete. Consultant is preparing IS-MND for CEQA compliance and permitting. Anticipate permit review and approval by April 2023.
<b>Quality of Life Total</b>					<b>52,800,343</b>	<b>67,008,329</b>	<b>55,473,556</b>	<b>75,211,389</b>	<b>71,399,349</b>	<b>325,892,966</b>		

<b>2. Natural Environment</b>												
<b>Community Development</b>												
Enhance City's Water Quality Management	Ongoing	X	X		1,867,280	1,924,405	2,012,750	2,041,175	2,100,872	9,946,482	Management and compliance with new stormwater permit requirements including prevention of trash in the storm drain and update of the City's municipal code as needed to enforce new permit requirements. Continued participation in the NPDES and pollution prevention programs in the Newport Bay and San Diego Creek.	Completed annual inspections and will finish the annual report for submission in November
<b>Public Works &amp; Transportation</b>												
Environmental Sustainability Programs - Business & Community	Ongoing	X	X		339,157	324,929	315,692	321,323	326,356	1,627,457	Initiatives include: partnership with the California Green Business Network to work with businesses to create a vibrant green economy, and to help support businesses implement sustainability measures. Marketing Strategy focuses on heightening public awareness of the City's environmental programs and to inform residents and businesses about compliance mandates and environmental goals. CivicSpark Fellow Program, offered by the Local Government Commission in partnership with the Governor's Office of Planning and Research, will provide the Environmental Programs Division with two qualified fellows to assist with key environmental initiatives, namely the Climate Action and Adaptation Plan and SB 1383 implementation. The City's citizen-led Green Ribbon Environmental Committee provides recommendations and advises City Council on the City's environmental programs. Subcommittees include Climate and Energy, Water Conservation and Waste Reduction, and Outreach and Education. The City is participating in the annual Local Government Commission (LGC) Beacon Awards Program. Submitting applications for a Spotlight Award in Agency Greenhouse Gas Emissions, as well as awards in Leadership and Innovation for the following areas: Innovation in Clean Transportation, Leadership in Climate Resilience and Equity and Engagement in Sustainability and Climate.	Two businesses enrolled in the Green Business Program. The draft marketing strategy has been submitted for review. For assessment: staff conducted site walks to identify facilities with developers and anticipates selection of vendor in Q4 2021 and installation of solar power beginning by Q2 2022. -For OCPA: one community workshop held on 8/31/21 to gather public input on energy efficiency programs. -Carport & solar panel installation: Anticipate selection of a vendor by end of 2021 and installation of solar power beginning summer 2022.
Environmental Sustainability Programs - Climate Action	Ongoing	X	X		540,063	349,571	229,335	234,966	239,999	1,593,934	A climate action and adaptation plan will be developed and implemented as a roadmap for the community and the City's municipal operations in an effort to mitigate the impacts of climate change. The plan will establish a guide that provides comparative options to realize emission reduction goals, with a strong emphasis on actions for measurable carbon reductions from all key sectors within local government. It will evaluate the City's vulnerability to climate-related impacts and provide adaptation measures that build resilience to current and future climate threats. The Cool City Challenge (CCC) is a program to help cities accelerate the speed of carbon reduction by providing them the potential to become carbon neutral by 2030.	CAAP contract finalized 7/29/21. Staff is working with the consultant, gathering data for the GiG inventory and zero emission vehicle assessment, and structuring the stakeholder engagement effort. City is in the final phase of the CCC. Over 200 residents registered to serve as Cool Block Team Leaders and 27 community partners are supporting the effort.
Environmental Sustainability Programs - Energy & Solar	Ongoing	X	X		417,918	2,724,571	229,335	234,966	239,999	3,846,789	The EV Transition Plan and Distributed Energy Resource and Solar Plan will guide City and community EV charging and refueling infrastructure needs, advise a strategy for transitioning the City fleet to zero emission vehicles and develop a strategy for the procurement of solar photovoltaic and energy storage. In partnership with The Energy Coalition (TEC), the City is utilizing a no-cost program to benchmark City facilities' energy usage. Assess solar power, energy storage, and electric vehicle charging potential at identified City facilities. This effort will reduce electricity costs, provide resiliency for City operations, reduce greenhouse gas emissions, and provide clean transportation services to the public. Support Orange County Power Authority by providing community support and customer service by responding to citizen inquiry and provide input on funding for local community priorities and programs.	Below is an update on sustainability programs: -For EV Transition Plan: staff working with consultant to gather data to inform the initial study. -For TEC staff coordinating with utilities & SoCal REN to update energy data in the Energy Star Portfolio Manager. For assessment: staff conducted site walks to identify facilities with developers and anticipates selection of vendor in Q4 2021 and installation of solar power beginning by Q2 2022. -For OCPA: one community workshop held on 8/31/21 to gather public input on energy efficiency programs. -Carport & solar panel installation: Anticipate selection of a vendor by end of 2021 and installation of solar power beginning summer 2022.
Environmental Sustainability Programs - Waste & Recycling	Ongoing	X	X		217,918	224,571	229,335	234,966	239,999	1,146,789	Updating waste haulers and the City's municipal code, to meet the requirements of the SB 1383 organic waste recycling policy and prepare for SB 1383 compliance by January 1, 2022. Residential pilot program for residents to recycle and get paid for their CA-CRV containers from their driveway or doorstep. The City coordinates with the Recycle From Home vendor, and CalRecycle, to facilitate outreach and program implementation in Irvine. Quarterly annual updates to the regulatory agency, CalRecycle, on waste hauler contract compliance, progress on diverting waste, and status of grant programs. Construction development, renovation, and demolition projects are required to recycle or reuse most of the debris generated by development projects. The City's Construction and Demolition (C&D) program requires these projects to complete Waste Management Plans (WMPs) and direct debris to recycling facilities. Staff responds to customer service requests to assist with compliance with this program, and processes WMPs and final reports for completed projects. A fee for service is included in the permit fee.	Staff continues to meet and confer with Waste Management on updating the franchise agreement. Recycling pilot program is in operation. Staff and Mayor participated in a CalRecycle video featuring the program. Staff provided CalRecycle an update on the SB1383 implementation status and grant programs. Staff continues to process WMPs and Final Reports through the web-based platform.
Citywide Park, Landscape and Turf Renovation and Maintenance	Ongoing	X	X		22,246,456	26,785,223	28,191,728	30,684,518	31,090,512	138,998,438	Citywide initiatives include renovating athletic fields to include drainage, laser level and new sod citywide; renovate turf in streetscape medians to low water use plants with drip irrigation; maintenance for athletic fields, community and neighborhood parks, and streetscape and parkways; weed and pest control and replacement of aging irrigation components with the newest technology for water savings.	Staff is completing the bid specifications for the University area medians for low water use plants with drip irrigation. The bid is expected to be posted in late 2021. Maintenance for athletic fields, community and neighborhood parks and streetscape and ways continues as scheduled.
Citywide Tree Maintenance and Planting	Ongoing	X	X		2,939,393	3,686,644	3,638,244	3,750,332	3,865,781	17,880,393	Remove and replace trees damaging infrastructure, missing trees or high maintenance trees with new, more environmentally friendly trees including ongoing citywide annual tree maintenance.	Residential tree removal and replacement is completed for Turtle Rock. College Park is the next location scheduled for tree removal and replacement. Contractor continues to perform the necessary tree maintenance.
<b>Natural Environment Total</b>					<b>28,568,186</b>	<b>36,019,912</b>	<b>34,846,417</b>	<b>37,502,248</b>	<b>38,103,517</b>	<b>175,040,279</b>		

Project/Initiative Name	Status	Planning	Implementation	Completed	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	Description	Q1 Update
<b>3 Traffic and Mobility</b>												
<b>Public Works &amp; Transportation</b>												
Citywide Mobility Infrastructure Maintenance and Improvements	Ongoing	X	X		3,242,165	4,190,407	20,904,296	30,771,733	2,999,106	62,107,706	Citywide initiatives include a survey of detection for one quarter of the City sidewalks every year, inspecting for pothole deficiencies and proactively addressing issues; Marine Way Bus Base project led by FivePoint; analyze options for realignment of Marine Way; street rehabilitation and slurry seal of various streets within the Irvine Business Center; contract services for annual pavement and street maintenance and street sweeping and maintenance; traffic signs and markings maintenance.	Below is update for mobility maintenance/improvements: -Survey for quadrant 1 of City sidewalks completed. Working on second quadrant in southwest section of City. A bid will be posted for secure grinding contractor. -City staff working jointly with FivePoint, OCTA and Caltrans to advance Marine Way Bus Base. -Street rehab & slurry seal within IBC. Construction ongoing and anticipated to be completed Fall 2021. -Annual pavement and street maintenance bid will close on 10/15/21. Contract services for annual concrete maintenance services awarded to CJ Construction. -Striping & legend painting is on schedule for FY. Funding for future years may need to be increased due to continued development. -Street sweeping & maintenance progressing as scheduled. Continuous/ongoing service.
Citywide Pedestrian & Bicycle Mobility	Ongoing	X	X		833,906	3,811,500	3,025,000	2,057,000	1,815,000	11,542,406	Evaluate intra-city transit needs for connecting local neighborhoods, activity centers, and businesses; and identify feasible transit routes/rankings, cost implementation of the highest-ranked route(s) is included for the following year. IBC Sidewalk improvement phase 2 project, which is an ongoing effort to provide safe pedestrian access throughout the Irvine Business Complex (IBC). Fabrication and installation of wayfinding signage along major bikeways. Traffic signal vehicle and bicycle detection systems which consist of installing new video detection system technology at intersections for vehicle and bicycle detection.	The study is underway for the intra-city transit needs for connecting local neighborhoods, activity centers and businesses; currently preparing for community outreach at Global Village. Wayfinding signage along major bikeways is in the design phase. Traffic signal vehicle and bicycle detection is in the preliminary design phase of the project. Right-of-way acquisition is in process for the IBC sidewalk improvement project and is anticipated in spring 2022; design plans are anticipated in early October 2021.
Citywide Pedestrian & Bicycle Trail & Pedestrian Bridge Improvements	Ongoing	X	X		3,356,482	26,311,031	18,886,978	2,145,142	3,069,808	53,769,442	Initiatives include: Evaluate and prioritize pedestrian and bicycle (multi-use shared) paths, to determine where grade separations are preferred for the paths at roadway crossings. Bicycle and pedestrian bridge connecting the Jeffrey Open Space Trail across Interstate 5 (I-5). Construction of a connection that will close a gap in the JOST Class 1 bikeway system, a significant linkage of trails and communities across the City; a rest area will be developed at the southwest corner of Barranca and Jeffrey with a shade structure, bench, drinking fountain, etc. The trail provides a significant gap closure in the JOST system, linking trails and communities across Irvine, and is identified in the City's Bicycle Transportation Plan; bridge maintenance and rehabilitation at various locations throughout the City; design and construction of a pedestrian bridge over Jamboree Road at Michelson Drive which will provide pedestrians access across Jamboree Road without impacting traffic operations and minimize delays to traffic; bicycle-pedestrian bridge over State Route 133 between Woodbury East and Great Park Neighborhoods; feasibility study for a pedestrian bridge across Jamboree Road in the vicinity of Main Street; corridor improvements for Yale Avenue, between University Drive and the I-405 to improve bicycle connectivity; engineering phase of the Barranca Channel, followed by other segments in the future. Identified locations are based on the IBC Trail Feasibility Study and Implementation Plan; City wide landscape maintenance for bike trails and Jeffrey Open Space Trail.	Scope development is in process to evaluate and prioritize pedestrian and bicycle paths. Construction plans are 100% complete and the final plans are pending Caltrans approval for the bicycle and pedestrian bridge connecting JOST across the I-5; City Council approval of PS&E is anticipated mid 2022. Design began in mid-Sept 2021 for the JOST Extension project; survey, utilities research, and studies are underway. Maintenance for bike trails and JOST are completed as anticipated. Construction is estimated to start November 2021 for bridge maintenance and rehabilitation, estimated construction time is 40 working days. The construction plans are complete, the right of way acquisition is in process. City Council approval of PS&E is anticipated mid 2022 for the pedestrian bridge over Jamboree at Michelson Drive. Construction contract for the bicycle and pedestrian bridge over State Route 133 will be awarded in early October 2021; right-of-way certification with Caltrans is pending escrow for CD/CID; alternate funding source is being explored. Analysis is underway for the pedestrian bridge across Jamboree Road at Main Street. The scope of work is being developed for the Yale Avenue corridor improvements and the Barranca Channel projects.
Citywide Streets and Mobility Maintenance and Improvements	Ongoing	X	X		16,184,593	8,242,520	12,100	12,100	12,100	24,463,413	Initiatives include: pothole inspection equipment installation in City vehicles to assist with citywide pothole inspections. Potholes identified will be repaired by in-house staff; University Drive south side widening to provide a third eastbound through lane from Ridgeline Drive to Interstate 405, adding a second northbound right turn lane on Ridgeline and lengthening the westbound dual left-turn lanes on University; Culver Drive and Alton Parkway Intersection Improvement project will enhance operational and capacity demands; University and Ridgeline Intersection improvements in an effort to reduce traffic congestion and enhance the roadway capacity; Jamboree and Barranca intersection improvements to reduce traffic signal functionality and improve traffic signal functionality; Avenue/Michelson Drive intersection improvements to accommodate future traffic demands; Jeffrey and Alton Intersection widening to add a third westbound left-turn lane from Alton Parkway onto southbound Jeffrey Road; convert the existing northbound free right-turn on Jeffrey Road to a standard right-turn lane and lengthen the existing southbound dual left-turn lanes on Jeffrey Road; Walnut at Jeffrey intersection improvements to widen, installing traffic signal upgrades and video detection, etc. to reduce traffic and improve traffic signal functionality; increased access to business and shopping centers by installing elongated left turn pockets to increase capacity to improve traffic flow and mobility; Jamboree Road at Main Street intersection improvements evaluation such as converting the free right turn to dual signal-controlled right-turn, modify various left-turn pocket lengths on Main Street to match traffic demand.	Below is update for streets/mobility maintenance/improvements: -PO issued for contract with Rover for pothole inspection. Negotiated a reduction for 1 year contract from \$12,900 to \$9,900. Pothole detection/survey will be performed in-house by staff beginning in October/November. -University Dr widening project, staff is coordinating with Edison and IRWD on utilities relocation/adjustment. Project Mgmt anticipates contract award in early Nov 2021, construction scheduled to start in Jan 2022. -Culver Dr & Alton Pkwy Intersection improvement is in final design by Kreuzer Consulting Group (started 8/18/21). Construction plans are in process. -University & Ridgeline Construction plans are 100% complete. Coordinating with Edison and IRWD on utilities relocation/adjustment. Project Management anticipates contract award in early Nov 2021, construction scheduled to start in Jan 2022. -Jamboree & Barranca Intersection: Construction plans are 100% complete, right of way acquisition is in process, CC approval of PS&E is to be determined. -Harvard-Michelson Intersection: Final Design awarded to BMK Engineers (started 7/1/21). Construction plans are in process and 80% design docs are anticipated mid-late October, 2021. -Jeffrey/Alton Intersection: Right of way/TCE agreement completed in Sept 2021. Council approval of PS&E is anticipated for 11/23/21. Construction anticipated to begin in Mar 2022. -Jeffrey/Walnut Intersection: Construction plans are 100% complete. Right of way acquisition is in process. Council approval of PS&E is to be determined. -Developing scope to post an RFP for left-lane elongation project. -Staff working on project report for Jamboree Rd at Main St Intersection Enhancements.
Citywide Streets, Intersection, and Pavement Rehabilitation	Ongoing	X	X		7,218,860	2,394,590	3,946,397	-	-	13,559,847	Initiatives include: Barranca Parkway rehabilitation from Interstate 5 Freeway to Alton Parkway; Culver Drive pavement rehabilitation will include design and construction to rehabilitate the roadway pavement surface and upgrade video detection technology along Culver Drive between I-5 Freeway and Walnut Avenue; Irvine Center Drive between Jeffrey Road and Sand Canyon Road roadway pavement and sidewalk rehabilitation; Repair and rehab street pavement on Irvine Blvd between Culver and Jamboree. A new top layer will consist of rubberized asphalt that will provide a smooth and durable surface for traffic; ICD between Pacific Avenue and Lake Forest rehabilitation of the roadway pavement surface; Jamboree Road between Michelle Drive and the Metrolink railroad tracks rehabilitation for deteriorated roadway.	Below is update for street/intersection/pavement rehab projects: -Barranca Pkwy pavement rehab: construction ongoing and anticipated to be complete Fall 2021. -Culver Drive pavement: Plans, specs and engineering (PS&E) report complete. Routing for signatures and awaiting final right of way coordination. Scheduled for council approval at 11/9 meeting. -Irvine Ctr Drive pavement & sidewalk: PS&E in process by Onward Engineering and 100% design plans are anticipated early October 2021. -Irvine Blvd rehab and Irvine Ctr Drive rehab: Pavement analysis is being prepared to determine scope. Design RFP is scheduled in summer 2022. -Jamboree rehab: Construction plans are 90% complete. Council approval of PS&E is anticipated in January 2022. Construction anticipated to begin May 2022.
Citywide Traffic and Circulation Infrastructure and Improvements	Ongoing	X	X		5,010,223	1,482,250	2,002,550	1,149,500	532,400	10,176,923	Initiatives include: Citywide Circulation Phasing (Traffic) Analysis Report to recommend priorities for circulation improvements citywide, focusing on existing conditions and near-term improvements requiring within the upcoming five years to meet the City's level of service standards for roadways and intersections; review of the North Irvine Transportation Mitigation (NTM) Program conducted every five years for the purpose of updating cost allocations, proposing alternative mitigation measures, and making sure the best mitigation measures are moving forward; updates to the traffic model to ensure that traffic improvements are adequately identified and addressed consistent with the City's General Plan. Updates to ITAM also ensure the City's consistency with state and county mandates and requirements. Including staff review of plans relevant to the General Plan, Transportation effort; relocating the Traffic Management Center from the Civic Center to the Irvine Train Station; MacArthur and Fairchild relocation of existing traffic signal cabinet to improve safety and reduced maintenance costs; study of the existing traffic signal fiber systems and recommended upgrades; installation of free suspension system for traffic signal fiber network server room; Paseo Westpark at San Remo traffic signal modifications to improve traffic flow and mobility; Harvard and Berkeley modifications to improve traffic flow and mobility; adaptive signal control system to address changing traffic patterns and volumes; analytical software to monitor operations and performance of the traffic signals; installation of high-definition cameras and upgrading the video management system to monitor traffic.	Current phase of Citywide Circulation Phasing Analysis Report was completed 2020, the next phase is expected in 2023. The five-year review of the NTM program is currently underway. An updated traffic model was released at the start of FY 21-22; staff continues to work through post-processing issues at key locations in preparation for late 2021 updated version release. Traffic Management Center relocation: Construction plans are 90% complete. Council anticipated to approve PS&E in December 2021. Construction is anticipated to begin Spring 2022. The relocation of existing traffic signal cabinets at MacArthur and Fairchild is pending. The traffic signal fiber system upgrade recommendations project is in the bid phase. The PS&E package is being prepared for Council approval for the underground conduit along Valley Oak Drive. Paseo Westpark traffic signal improvement are in progress. Materials are being procured for the Cisco 2950 traffic signal network switches. Modification of the traffic signal system at Paseo Westpark are in the final phase. Staff is evaluating the report for piloting an adaptive signal control system. Staff continues to use analytics to improve performance of traffic signals. Installation of high-definition cameras is currently in construction phase.
Citywide Traffic Signal Synchronization and Signalized Intersection Improvements	Ongoing	X	X		16,620,559	605,000	193,600	7,260,000	-	24,679,159	Initiatives include: Bake Pkwy at Jeronimo Drive intersection improvements to fully satisfy the mitigation needs; traffic signal synchronization timing along Culver Drive/Bonita Canyon Drive/Ford Road from Jamboree Road to Portola Parkway; along Irvine Center Drive/ Edinger Avenue from Newport Avenue to Protocol; along Von Karman Avenue from Camps Drive to Pioneer Way; along Irvine Boulevard from Jamboree Road to Bake Parkway; along MacArthur Boulevard from State Route 55 Ramps to Pacific Coast Highway; and along Barranca Parkway/Muirlands Boulevard from Bake Parkway to Magnolia Street. Traffic signal synchronization, in partnership with Orange County Transportation Authority (OCTA) along Main Street from Taft Avenue to Culver Drive; along Alton Parkway from Red Hill Avenue to Portola Parkway; along Lake Forest Drive from Portola Parkway to Laguna Canyon Road; along Red Hill Avenue from Bryan Avenue to Bristol Street. Traffic signal equipment that will accommodate flashing yellow arrow traffic signal operation at selected locations.	Below is status of each synchronization project: -Bake Pkwy: Council approved cooperative agreement on 9/14/21. RFP has been issued to consultants for environmental phase. -Culver Dr/Bonita Cyn/Ford signal synch: Currently in construction phase. -Irvine Ctr Dr/Edinger regional traffic signal synchronization project (RTSSP): Currently in monitoring & maintenance phase. -Von Karman/Tustin Ranch RTSSP: Currently in monitoring & maintenance phase. -Irvine Blvd RTSSP: Staff reviewing final report. -MacArthur Blvd RTSSP: Council approved PS&E to advertise for bids. -Main St RTSSP: Currently in monitoring & maintenance phase. -Alton Pkwy RTSSP: Pending execution of agreement with OCTA. -Lake Forest Dr RTSSP, Red Hill RTSSP and Barranca Pkwy RTSSP: Currently in design phase. -Flashing yellow arrow: Currently in preliminary design phase. -Trabuco at Remington and Walnut at The Mall traffic signal: Currently in final design phase.
Citywide Traffic and Circulation Programs	Ongoing	X	X		1,012,083	776,418	499,717	155,614	768,760	3,212,592	Initiatives include: Shuttle vehicles and operation of weekday commuter shuttle service; update the IBC Vision Plan Traffic Study and New Fee Study every three years to ensure that appropriate fees required to support future IBC development and transportation infrastructure needs; pilot program for Paseo Westpark to determine whether this is an effective means for maximizing the availability of on-street parking for parking districts. (operating budget - staff and signage costs).	Below is update for traffic & circulation programs: -Four (4) Shuttle routes resumed services after 15-month suspension due to COVID. -IBC Traffic Vision Plan: Staff will begin updating the Study FY22-23. -Pilot parking permit program: implemented and monitoring parking and expenses.
<b>Traffic and Mobility Total</b>					<b>53,478,871</b>	<b>47,813,716</b>	<b>49,470,638</b>	<b>43,551,090</b>	<b>9,197,174</b>	<b>203,511,489</b>		
<b>4 Fiscal Strength</b>												
<b>Human Resources &amp; Innovation</b>												
Service Management Solution	Ongoing	X	X		246,013	249,810	252,489	255,724	258,541	1,262,577	Implement ServiceNow, a cloud-based platform that automates routine tasks, tracks and manages business processes, and provides asset management.	Framework for ServiceNow in production with three modules implemented (ITSM - Service Management, ITAM - Asset Management, and ITBM - Business/Project Management). Training sessions were developed and completed with IT Haison. Citywide training sessions were scheduled with a go-live target of October 14th for citywide users.
Technology Solutions for Residents	Ongoing	X	X		122,446	125,652	127,905	130,559	132,860	639,421	Comprehensive list of IT supported public-facing services and initiatives that includes, but is not limited to, GIS mapping services, permitting system support, virtual collaboration tools for public engagement (e.g., Zoom for public meetings), Access Irvine mobile app, website maintenance and redesign (affording costs captured under CMO), searchable digital document management (e.g., OnBase) support, and agenda management systems for public meetings.	Evaluation of RFP proposals completed for redesign of the City's website. Top five firms were shortlisted with demonstrations scheduled in October to gauge the quality, functionality, and appeal of each firm.
<b>Financial Management &amp; Strategic Planning</b>												
Citywide Master Fee Study	In process	X			86,000	-	90,300	-	94,815	271,115	A comprehensive master study to analyze existing City fees to determine the full cost of services provided to residents and businesses. The goal is to develop fee recommendations to recover the operational costs of providing these services. The study will be conducted every two years to coincide with the City's biennial budget process.	Request for Proposal prepared to select consultant to conduct Master Fee Study to be released in October and then the contract award is projected to be executed in December.
<b>Public Works &amp; Transportation</b>												

Project/Initiative Name	Status	Planning	Implementation	Completed	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	Description	Q1 Update
Citywide Building and Facilities and Infrastructure Maintenance and Improvements	Ongoing	X	X		7,831,173	7,753,366	7,945,680	7,940,419	7,985,335	39,005,973	Initiatives include: electrical equipment to facilitate power distribution to Irvine Police Department RV and S.W.A.T. vehicles, and equipment; various deferred and scheduled maintenance at city facilities including: painting, lighting upgrades, mechanical equipment, roofing, flooring, replace flooring, carpeting, cabinets, countertops, appliances, light fixtures, doors and hardware and other interior finishes; exterior building wood siding at Harvard and Deerfield Community Parks; rehabilitate and replace HVAC and refrigeration units at OCGP; citywide lighting upgrades to include sports lighting, Parks and trails; installation of Global Plasma Solutions air purification devices at multiple City buildings.	Below is update for building/facilities/infrastructure maintenance & improvements: -Animal Care Ctr & OSF renovation/expansion: Anticipate completion of final design in Spring 2022. Construction to begin Summer 2022. -Electrical upgrades: Install conduit and equipment to IPD area is 90% complete. Council to approve PS&E in January 2022. Construction anticipated to start Spring 2022. -Citywide lighting upgrades: developing scope of work for sports lighting -Air purification devices: procured & installed global plasma solutions devices at all City facilities -Deferred/Scheduled maintenance projects: completed multiples facility rehab projects with new projects in development next. -Great Park HVAC/refrigeration replacements: developing scope of work for HVAC controls at multiple buildings -Interior improvements/replacements: in process of replacing flooring & lighting at Great Park. -Exterior wood siding replacement: Construction completed September 2021.
Emergency Infrastructure Improvements	Ongoing	X	X		1,014,678	-	-	-	-	1,014,678	Replacement of existing emergency back-up generator at Civic Center; ADA projects at Irvine Transportation Center, City Hall, Rancho Senior Center, Deerfield Community Park. ADA upgrades may include accessible hardware, drinking fountains, power-assisted doors, signage, etc.	Replacements for emergency infrastructure improvements Emergency generator replacement: Construction plans 90% complete. Council approval of PS&E anticipated December 2021. Construction anticipated Summer 2022. ADA project: working with consultant to develop assessment of ADA amenities.
Citywide Infrastructure Maintenance and Improvements	Ongoing	X	X		1,786,922	907,500	-	-	-	2,694,422	Initiatives include: storm water recirculation system rehabilitation and modification for the Great Park Wester Sector Water Quality Basins; painting of carousel animals, canopy top replacement, service of mechanical parts and other work deemed necessary; replacement of storm water and groundwater pumps at Culver underpass; design and implement security improvements, replace pool plaster, upgrade pool lighting to LED and replace sand filters.	Below is update for infrastructure maintenance & improvements: -GP Western Sector water quality basins: Construction plans 90% complete. Council approval of PS&E anticipated in Spring 2022. Construction anticipated to begin Summer 2022. -GP carousel rehab: 90% completed pending receipt of new carousel chariot and animals. -Culver pump project: 90% completed pending rebuilt pump to return for back-up use. -Pool project: outset in design phase with Pace Engineering and UVS.
Fleet Infrastructure Maintenance and Improvements	Ongoing	X	X		229,900	-	1,089,000	-	-	1,318,900	Provide the necessary charging infrastructure to support the transition to Electric Vehicles; relocate the existing CNG station at the OSF; remove the existing OSF underground storage tanks for fuel and replace them with above ground storage tanks for a more fiscally responsible option that requires less maintenance and have fewer regulatory rules, requirements and permits, and they protect the environment in reducing or eliminating soil contamination possibilities.	Infrastructure to support the transition to electric vehicles is in design phase; construction timeline is estimated to be in FY 23-24. Relocation of the CNG station is in design phase as a component of the OSF Expansion project; site plan is scheduled to be reviewed by the City's Public Works & Transportation Development Engineering Division; estimated construction time frame is estimated to be in FY 23-24. Removal of underground storage tanks is an ongoing project that is a component of the OSF expansion CB; timing of the project is anticipated to be in FY 23/24. Renovation of the fleet shop is anticipated in Spring/Summer 2022.
<b>Fiscal Strength Total</b>					<b>11,317,132</b>	<b>9,666,328</b>	<b>9,505,374</b>	<b>7,876,701</b>	<b>8,471,551</b>	<b>46,207,086</b>		
<b>5 Organizational Excellence</b>												
<b>City Manager's Office</b>												
Citywide Effort to Enhance Diversity, Equity and Inclusion.	Ongoing	X	X		552,373	550,808	572,826	595,680	619,400	2,891,087	The Diversity, Equity and Inclusion initiative focuses on assessing and implementing various efforts in all aspects of our community to foster an environment that is inclusive of all cultures, backgrounds, races, and ethnicities.	Continual progress has been made on advancing DEI Initiatives. The Public Information Office has expanded multilingual translations and added additional languages for increased engagement, developed new informational DEI communication materials (e.g. rack cards for distribution), and increased outreach and collaboration with local area non-profits.  The City's Purchasing function has expanded outreach to disadvantaged, minority-owned, and women-owned businesses by creating new communication content (e.g. YouTube videos and informational cards), hosting weekly meetings with businesses to explain the City's procurement process, and adding resources to the City's business webpage, including how to become a vendor with the City and be certified as a disadvantaged business.  The City's HR team has continued to expand outreach to attract diverse candidates, developing and posting recruitment ads for City jobs in multiple languages (including Spanish, Korean, Chinese, Farsi and Vietnamese) in diverse publications (print and online), on diversity-focused recruiting sites, and on various social media outlets, including LinkedIn, Facebook, and Instagram.
Citywide Expansion of Community Outreach and Resident Engagement	Not Started	X			437,109	365,838	374,166	383,127	471,923	2,032,162	Redesign the City's website, applications and communication points, creating a more streamlined, intuitive, and efficient interactive experience for all of the City's diverse residents	The RFP has commenced for website redesign. The evaluation committee is interviewing top candidate firms.
<b>City Clerk</b>												
Voter Outreach 2022-24	Not Started	X			7,000	24,000	7,000	26,200	7,000	71,200	Voter outreach, advertising, and publishing for the 2022 and 2024 Primary and General Elections.	Not yet started. Voter outreach, advertising, and publishing for the 2022 Primary and General Elections will begin in early- mid 2022.
<b>Human Resources &amp; Innovation</b>												
Employee Engagement & Training Initiatives	Ongoing	X	X		130,626	133,238	135,102	95,195	97,042	591,205	Initiatives include: LinkedIn Learning access for expert-led learning courses taught by real-world professionals, Brown Bag Speaker series (i.e., Meet Your Executive Team, Meet Your Teams, and series with outside speakers) providing training sessions on a wide range of topics presented in a virtual environment, and partnerships with higher education institutions, such as CSU Fullerton's Leadership Development for Public Agencies Program.	Several programs launched this quarter: 1) Second iteration of the Mentorship Program to provide opportunities for coaching, career path navigation, and guidance through interdepartmental professional networking, 2) LinkedIn learning, a new e-training platform accessible for all city employees in developing their skills on areas such as diversity, leadership, project management, and others, 3) Brown Bag Series, beginning with Diversity, Equity, and Inclusion Committee, where employees learn and hear from featured speakers in an informal lunch setting, and 4) Meet Your Teams series, a sign-off of the Getting to Know Your Executive Management Team series, where employees learn about teams outside their department. The City also is participating in CSU Fullerton's Leadership Development Program for Public Agencies with enrollment of eight employees, representing each department.
Expanded Internship Programs for High School, Undergraduate, and Graduate Students	Ongoing	X	X		21,739	22,382	22,844	23,361	23,817	114,144	Provide opportunities to undergraduate and graduate students representing a diverse background. Programs include partnerships with UCI's DECADE Mentors program, IVC's EQUITY Fellows program, and access to CSU Fullerton's Diversity Resource Center.	Created general internship posting for high school students and a Public Information Office internship posting to attract undergraduate and graduate students interested in government communication and distribution of information to the public, including providing translation services in various languages.
IT Assessment & Implementation	Ongoing	X	X		234,538	138,425	141,250	144,559	147,474	806,247	Conduct an IT Assessment identifying key opportunities to enhance the IT division's ability to achieve its vision and mission. It includes assessment of the current division structure and alignment with traditional IT functions, evaluation of the reporting relationship with the managed service provider and functionalities, and areas to streamline procurement processes to improve customer relations and optimize staff usage, including implementation.	Assessment study nearing completion with final draft under review with management.
Public Digital Displays	Ongoing	X	X		28,246	29,045	29,636	30,315	30,918	148,160	Phase I pilot program will improve public communication through digital displays and allow staff to post real-time updates without physically needing to travel to display locations. Phase II will assess feasibility and potential expansion to other locations.	Phase I on hold as hardware is on back order and expected to ship December 2021. Program is being expanded to encompass second floor with hardware on order.
Mentorship Program	Ongoing	X	X		43,478	44,764	45,688	46,723	47,634	228,288	Offer employees ongoing opportunities for coaching, career path navigation, and guidance through interdepartmental professional networking.	Launched the second iteration of Mentorship Program, providing opportunities for coaching, career path navigation, and guidance through interdepartmental professional networking.
Youth in Government Day	Not Started	X			21,739	22,382	22,844	23,361	23,817	114,144	Provide an opportunity for youth to experience what it is like to work at the City of Irvine with a job shadowing experience across a wide range of occupations throughout the organization.	Meeting scheduled with City Management in October to discuss program. Collaboration with Community Services on outreach and planning is ongoing.
<b>Financial Management &amp; Strategic Planning</b>												
City of Irvine Innovation Team: The i-Team	Ongoing	X	X		206,000	216,300	227,115	238,471	250,394	1,138,280	The core members of the Innovation Team are lead by the Finance staff, and for each specific project, other members are added based on expertise. This unique team is dedicated to improving and innovating City processes and procedures to not only improve staff efficiencies, but also to better serve the community. New high-priority projects will be given to this team to help other departments that are limited in staff and resources.	The Innovation Team is evaluating the City's Purchasing procedures to determine areas of improvement and increase its efficiency. An internal survey has been completed and several initiatives are underway, such as an online form and workflow model, updating procedures, and enhanced training.
Strategic Business Planning, Reporting, and Transparency: Performance Metrics Tracking	Ongoing	X	X		169,000	177,450	186,323	195,639	205,421	933,832	Ongoing reporting is a key component to produce and track strategic priorities and performance measures throughout the City. The Budget Office has taken lead in guiding, collecting, and assisting departments with tracking Goals, Strategic Priorities, Performance Metrics on an ongoing basis. The information will be presented in the Quarterly Budget Update and annually in budget reports and documents.	The City has successfully compiled and presented highlighted strategic priorities to the City Council. The First Quarter Budget Update will also include updates on these strategic priorities, as well as each department's performance measures.
<b>Community Development</b>												
Replacement of the City's Legacy Permitting and Land Management Software System	Ongoing	X	X		3,644,255	2,438,112	678,557	428,818	435,172	7,624,914	Replacement of the current 20+ year old Eden Permit System with a contemporary software platform that enhances customer service and operational efficiency.	RFP was issued and responses will be due back to the City at the end of October
Website Redesign and Self-Service Customer Portals	Ongoing	X	X		160,177					160,177	Enhancements to the website design to increase efficiency and improve the customer experience	The building and safety website redesign was completed but improvements are on-going. The self service customer portal design is on-going.
<b>Public Safety</b>												
Joint Police-Fire Training Facility/New Emergency Operations Center	On Going	X	X		-	-	-	24,000,000	-	24,000,000	On April 9, 2019, the City Council approved a Settlement Agreement between the City of Irvine and the Orange County Fire Authority. The agreement provides for a variety of enhanced fire protection services to the City and facilitates the construction of a Public Safety Joint Training Facility shared between OCA and the Department of Public Safety. Consistent with the Agreement, the Training Facility would include the following uses: Indoor Firearm Range, Emergency Operations Center, Emergency Vehicle Operations Center (pursuit and slow speed training area), Classroom (minimum of with each seating at least 70 students) "Scenario Village" (approximately 10,000 square feet or more, simulating a city street with multiple buildings for simulation training), Multi-Purpose Training Room requiring large, open spaces, at least 5000 square feet, Office Space, Kitchen and break area, Small male and female locker rooms, Reception area, and Helpdesk. The new EOC will have double the amount of square footage (over 50,000 sq.ft.) compared to the City's current EOC and will be setup to function as a full-time EOC. The Office of Emergency Management has been actively participating in the planning and design phase of the new facility with the Office of Professional Development (OPD) as the project lead, OCA, Great Park and SVA Architects.	Planning of the facility is on going.
City Staff Emergency Notifications	On Going	X	X		-	18,451	9,271	9,489	9,714	46,925	The Office of Emergency Management is planning to implement a new means of alerting City employees of imminent danger or threat at public facilities. This new alerting mechanism is through a desktop notification software that will interrupt the computer users screens with an emergency message. These alerts will be able to alert any employee actively working on their desktop computer or laptop as long as the user is connected to City network. There are multiple vendors that provide this technology and the Office of Emergency Management is still researching and exploring options for implementation.	Project planning is on going.

Project/Initiative Name	Status	Planning	Implementation	Completed	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	Description	Q1 Update
Drone Program	On Going	X	X		500,000	500,000	500,000	500,000	500,000	2,500,000	The Irvine Police Department Drone Program assists police personnel in enhancing public safety while protecting the rights and privacy of the general public. The Drone Program provides high quality essential City services through efficient and effective use of innovative technology. The Drone Program has successfully, and safely, searched for and located outstanding suspects in active criminal investigations. Our partnership with the Orange County Fire Authority (OCFA) has further enhanced public safety by identifying hot-spots after structure fires and wildfires through the use of thermal imagery. The Drone Program assists public safety by diagnosing fatal traffic collisions and crime scenes and provides detailed and accurate three-dimensional mapping. Additionally, it provides a safe alternative to sending first responders into hazardous environments such as natural disaster zones. Drones can provide damage assessment of critical infrastructure and help determine escape routes by livestreaming video to the Emergency Operations Center and Mobile Command Post. The future of the Drone Program will include a platform for first responder drone deployments and real-time information sharing. First responder drone deployments will be driven by crime analytics, community safety needs, and emergency calls for service.	Deployed for various activities, such as SWAT callouts, concerts, OCFA assistance, and criminal cases.
Public Safety Computer Aided Dispatch (CAD) and Records Managements System (RMS)	On Going	X	X		1,481,532	813,352	661,091	608,268	620,887	4,185,130	The current Department of Public Safety CAD/RMS system was purchased in 2002 and is comprised of three systems: CAD, RMS and Mobile. Since that implementation, four additional standalone software systems and several Microsoft Access and Excel databases were added to supplement functionality of the systems. These multiple, disparate systems increase maintenance and support costs, pose security concerns, and complicate statistical analysis and reporting. Workflow is disjointed and duplicate manual data entry is required for the various systems. In order to resolve these issues, a competitive bidding process was initiated to replace these outdated systems. A recommendation was brought to City Council on October 10 2019 to replace these outdated critical public safety technology systems with a fully integrated CAD/RMS system. City Council approved a contract award to Motorola Solutions for their Premier One CAD/RMS system, in the amount not to exceed \$7,197,481. This system is expected to increase efficiency by reducing manual processes and redundant data entry, enhance mobility by allowing field personnel immediate access to vital information, and ensure compliance with upcoming legislative mandates. Over the past 21 months, staff has been provisioning the system and we are expected to go-live in November 2021.	Provisioning of the Motorola system for the Department's needs was started in Q1.
Body Worn Cameras	On Going	X	X		1,607,176	780,561	723,561	727,225	749,042	4,587,565	The Department of Public Safety is in the process of implementing a body-worn camera (BWC) program. The transition to a BWC solution was recommended to enhance accountability and public trust, sustain or disprove complaints, reduce complaints, reduce liability, and enhance criminal investigations and prosecution. The BWC solution includes cameras that are worn on the body of police employees, as well as an integrated in-car video, known as a mobile video system. City Council approved the BWC program on June 23, 2020 and approved the contract to Axon on March 9, 2021. BWCs are being deployed this month (August 2021). Axon's in-car video system will be implemented by the end of 2021.	Program was implemented in Q1.
<b>Public Works &amp; Transportation</b>												
Computerized Work Order and Asset Management System	Ongoing	X	X		54,450	54,450	54,450	54,450	54,450	272,250	Lucity is software utilized to track asset maintenance and work history for the City's public infrastructure and is utilized by staff across every department. Lucity allows the City to track asset inventory and costs to effectively budget for maintenance and projects, as well as schedule preventative and reactive maintenance work. Lucity integrates with Access Irvine, the City's web and mobile service request portal, to streamline customer service for residents and staff.	Lucity is 100% implemented and currently utilized by staff. Additional functionality with Pavement Management Program for pavement budget forecasting and planning will also be implemented.
<b>Organizational Excellence Total</b>					<b>9,299,439</b>	<b>6,329,559</b>	<b>4,391,724</b>	<b>28,130,882</b>	<b>4,294,106</b>	<b>52,445,710</b>		





**CITY OF IRVINE  
BUDGET ADJUSTMENT REQUEST FORM - FY 21-22**

Department: FMSP  
Requestor: Jonathan Nih

Finance Comm. Date: December 6, 2021  
City Council Date: December 14, 2021

Approval Exception (A-Q): H: (1), (2), (3), (4)  
*(see Financial Policies - Budget Adjustment)*

Reason Code: 0003, New Program or Project

<i>One Solution Only - BA Batch Number</i>				
GL	_____			
JL	_____			
Posting Date	_____			
Posted by	_____ /date			

Explanation for Request:

Adjustment to account for the City's revenue loss of \$29.2 million in 2020 for the American Rescue Plan Act (ARPA) funding. Funds are to be transferred from Special Fund 137 to the General Fund to support government services. The interim final rule to implement ARPA provides recipients with the broad latitude to utilize funds for the provision of government services to the extent of reduction in revenue.

Approvals:

<b>(1) Department Director Approval</b>	Date _____	<b>(3) Deputy Director of FMSP Approval</b>	Date _____
<b>(2) Fiscal Services Approval</b>	Date _____	<b>(4) Interim City Manager Approval</b>	Date _____

**REVENUES AND TRANSFERS-IN**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
001	0191591599	7137			29,243,943
				Subtotal	29,243,943

**EXPENDITURES AND TRANSFERS-OUT**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
137	6791591509	8001			29,243,943
				Subtotal	29,243,943

**CHANGE TO FUND BALANCE**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
137	6700000009	2001			(29,243,943)
001	0100000099	2001			29,243,943
				Subtotal	0

No Change In Fund Balance

Irvine Recovery Plan	Start Date	Estimated Completion Date	STATUS			FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Expend	Budget	Details / Next Steps
			Planning	Implementation	Completed							
<b>Quality of Life</b>												
Assistance to Most Vulnerable Individuals, Families, and Small Businesses			X								5,000,000	Staff developing program to address unmet community needs, staff will return to City Council December 2021 with program design for consideration
Protect Health & Safety-Multipronged Air Quality Strategy Using Portable HEPA/Carbon Filtration Devices	02/01/22	06/01/23	X			50,000	50,000				100,000	Researching and selecting the best portable HEPA device option(s) to improve indoor air quality throughout City facilities Finalize selection of air filtration devices and prepare purchasing documents for competitive bid process. Winter 2021-22. Selection has been made, IFB has been completed and sent to Purchase for review 11/2/2021
Protect Health & Safety-Air Purification System (Civic Center and OSF)	07/01/23	06/01/24	X				50,000	50,000			100,000	Conceptual design of air purification devices to improve indoor air quality in the wellness/fitness centers within the Civic Center and Operations Support Facility (OSF) Finalize design and prepare purchasing documents for competitive bid process. Winter 2021-22
Protect Health & Safety-Air Purification System (Senior Centers: Rancho and Trabuco)	07/01/23	06/01/24	X					75,000			75,000	Conceptual design of air purification devices to improve indoor air quality in the wellness/fitness centers within the Rancho and Trabuco Senior Centers Finalize design and prepare purchasing documents for competitive bid process. Winter 2021-22
Protect Health & Safety-Restroom Sanitary Improvements (countertops, sinks, partitions, epoxy paint, etc.)	02/01/22	12/01/24	X			625,000	625,000	625,000	625,000		2,500,000	Conceptual scope of work to enhance sanitary improvements in various restrooms citywide. Finalize work scopes and commence work on highest priority locations. Winter 2021-22
Protect Health & Safety-Kitchen, Food Service and First Aid Rooms	09/01/22	12/01/24	X				133,333	133,333	133,333		400,000	Conceptual scope of work to enhance improvements in multiple kitchens, food service, and first aid rooms throughout City facilities Finalize work scopes, prioritize work locations, and hire contractor. Winter 2021-22
Healthy Public Spaces-Playground Disinfection Program	07/01/21	12/01/21	X	X		80,000					80,000	Ongoing until December 15 Termination of program
Protect Health & Safety-Pool Water Sterilization Systems	03/01/22	06/01/24	X			100,000	234,000	233,000	233,000		800,000	Receiving budget costs to install new UV sterilization and CO2 stabilizer at Woollett and NorthWood Aquatic Centers Advertise to hire design consultant to prepare design and bid documents for competitive bid process. Winter 2021-22
Healthy Public Spaces-Playground Safety Surface Testing and Replacement	07/01/22	12/01/24	X				1,000,000	2,000,000	1,000,000		4,000,000	Conceptual scope of work for playground safety replacement needs in various parks citywide. Advertise to hire design consultant to prepare design and bid documents for competitive bid process. Winter 2021-22
Health Public Spaces-Playground Equipment and Shade Replacement	05/01/23	12/01/24	X					400,000	400,000		800,000	Conceptual scope of work for playground equipment and shade needs in various parks citywide Finalize work scopes, prioritize work locations, and hire contractor. Winter 2021-22
Healthy Public Spaces-Park Fitness Equipment	11/01/21	12/01/24	X								1,000,000	Determining Park locations for replacement and/or new installation. Generating concept plans, and/or advertising to hire designer to prepare design and bid documents for competitive bid process. Winter 2021-22
Behavioral Health Mobile Outreach Services - Be Well OC			X								4,000,000	In June of this year the Irvine City Council approved the recommendation to start exploring bringing a mobile crisis response team to the city of Irvine through Be Well OC. Be Well OC is uniquely poised to provide the service to Irvine, and has submitted a proposal for services that will provide mobile crisis response and support seven days a week, 365 days per year A staff report and proposal for Be Well OC services for the City of Irvine will be presented to the Finance Commission on October 18, 2021, and to City Council on November 9, 2021. If approved Be Well OC will be able to start providing services to Irvine residents as soon as December 2021
One Irvine	09/21/21	Ongoing	X	X							5,000,000	Staff is finalizing the timeline and researching requested follow-up requests from the City Council, including the expansion of the permit fee holiday. Staff intends to return to City Council later this year with additional implementation actions, including contracts and requisite resolutions
Irvine Children, Youth and Families Strategic Plan Update	10/27/21	12/01/23	X								620,000	Developing an RFP to update the Strategic Plan Distribute an RFP by January 2022 to update the expired Strategic Plan
Youth, Senior, Multicultural, Multilingual Programming Survey	12/15/21	05/30/22				30,000					30,000	Developing the questions for the community survey Hire a consultant in early 2022 to distribute, collect, and analyze the survey data
Multi-Language Outreach & Community Events	10/01/21	12/31/24	X	X							450,000	Staff has created the We Are Irvine initiative to ensure we embrace and celebrate diversity in all aspects of our community and foster an environment that is inclusive of all cultures, backgrounds, races, and ethnicities. Staff have already began providing translations in the City's eight threshold languages Staff will contract with local community-based organizations to assist with translation and ensure cultural competency and linguistic appropriateness, as well as increase multicultural outreach efforts. The We Are Irvine lecture series will be expanded to other CBO's allowing the City to serve more of our diverse community. Secure in-person and/or virtual translations for phone inquiries, council and commission meetings, and special events as needed. Further create robust multicultural and multilingual promotional materials on the website, in print, and on social media
Community Events	11/01/21	06/01/24	X								400,000	Developing a process and application to provide assistance for new/more community events Take the process and application to the Community Services Commission for approval
Implementation Diversity, Equity, Inclusion			X								200,000	DEI committee is beginning to work on a draft action plan, which should be complete by early 2022 Allocate spending based on the DEI action plan, in consultation with the DEI committee
Food Insecurity Set Aside	10/28/21	TBD	X								523,000	Staff is working with local non-profits/organizations for assessing partnerships and collaboration opportunities
Irvine Childcare Assistance	11/01/21	06/30/22	X			102,000					102,000	Once scholarship funding is received from ICF, staff will award for all funds for the remainder of FY 2021-22
<b>Quality of Life Total</b>											<b>26,180,000</b>	

Irvine Recovery Plan	Start Date	Estimated Completion Date	STATUS			FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Expend	Budget	Details / Next Steps
			Planning	Implementation	Completed							
<b>Natural Environment</b>												
Healthy Environment- Other Tree Plantings	10/01/21	06/01/24	X	X		25,000	50,000	50,000			125,000	Staff is creating the tree planting plan for various parks citywide
Clean Water Energy Conservation Drought Tolerant and Drip Irrigation Installation	11/01/21	12/01/24	X	X		75,000	75,000	250,000	250,000		650,000	Staff is creating planting plans for six City Parks (Mike Ward, Hicks Canyon, University, Turtle Rock, Quail Hill, and Great Park)
Healthy Environment- Other Athletic Fields & Parks - Field & Drainage Improvements	10/01/21	12/01/24	X	X		550,000	550,000	550,000	550,000		2,200,000	Staff is creating the drainage and sod replacement plan for seven City Parks (Las Lomas, Hicks Canyon, David Sils, Harvard, Heritage, Windrow, and Great Park)
Climate Action and Adaption Plan	07/29/21	12/01/24	X	X		250,000	250,000	250,000	250,000		1,000,000	Climate Action and Adaptation Plan (CAAP) project launched 7/29/21. Development of the plan will be completed by 7/1/22, and the policies will be presented to City Council prior to starting the CEQA process. Staff and consultants are collecting data for the greenhouse gas (GHG) inventory, designing a Zero Emission Vehicle Infrastructure Plan, and have developed a community outreach strategy to engage key stakeholders and the public
Air Quality Monitoring Devices	10/01/21	12/01/24	X								200,000	Staff is evaluating equipment and methodology and will work in collaboration with outside experts to address outstanding community concerns
<b>Natural Environment Total</b>											<b>4,175,000</b>	
<b>Traffic and Mobility</b>												
Protect Health & Safety-Implement Safety Enhancements at Intersections for Bicyclists and Pedestrians	04/01/22	12/31/24	X			25,000	75,000	75,000	30,000		205,000	Irvine Strategic Active Transportation Plan, adopted by City Council in June 2021, recommended bicyclist and pedestrian safety enhancements at several intersections throughout the City
Healthy Public Spaces-Implementation of Pilot Intra-City Public Shuttle Service	01/01/23	12/31/24	X				850,000	850,000	425,000		2,125,000	Transit Vision Study is underway to assess intra-city transit needs based on travel data, demographic information and public input; service types and routes will be identified and presented to commissions and City Council in fall 2022. These funds will be used for pilot implementation of service
Infrastructure Backlog Pavement Management	04/01/22	12/31/24	X								5,000,000	Recently completed PMP Study identified a backlog (i.e. % of roads with a PCI less than 40) and a corresponding need of \$5M to bring down the backlog to essentially zero. Funding is planned to go towards asphalt pavement rehabilitation, concrete improvements, striping improvements and installation of traffic video detection (if applicable) at the following two street segments: MacArthur (from Main to Campus) and Sand Canyon (from the 405 Freeway/Shady Canyon to Barranca
Complete Streets Plan	07/01/22	12/31/24	X				300,000	800,000	400,000		1,500,000	Irvine Strategic Active Transportation Plan adopted in June 2021; Local Road Safety Plan to be completed in Spring 2022; Transit Vision Study to be completed in late 2022; and pedestrian/bicycle bridge prioritization study to be completed in late 2022. This plan will bring together these various documents and identify priorities across the different modes of transportation, as well as funding strategies, based on important factors such as safety for all road users, increased transportation choices, economic revitalization, livable communities, return on investment, public health, green gas reductions and other air quality improvements
<b>Traffic and Mobility Total</b>											<b>8,830,000</b>	
<b>Fiscal Strength</b>												
Broadband	01/01/22	12/01/24	X								14,500,000	City staff are evaluating Broadband RFP proposals
Housing	01/01/22	12/01/24	X									City Council Affordable Housing Scoping Session is planned for November 2022
<b>Fiscal Strength Total</b>											<b>14,500,000</b>	
<b>Organizational Excellence</b>												
COVID-19 Testing	10/01/21	04/01/22	X	X		500,000					517,217	Irvine employees completed the self-attestation/proof of vaccination process on October 8. Employees that did not indicate they were vaccinated and/or did not provide proof of vaccination undergo biweekly testing. Beginning, January 4, employees who are not vaccinated and/or did not provide a proof of vaccination will undergo weekly testing per CalOSHA
One-Time Employee Premium Pay	10/01/21	10/01/21	X	X		2,278,217					2,231,000	Premium Pay included on pay period ending 10/29/2021, distributed paycheck date 11/10/2021
<b>Organizational Excellence Total</b>											<b>2,748,217</b>	
<b>Proposed ARPA Allocation</b>											<b>56,433,217</b>	
Available ARPA Funding											56,433,217	



**CITY OF IRVINE  
BUDGET ADJUSTMENT REQUEST FORM - FY 21-22**

Department: FMSP  
Requestor: Jonathan Nih

Finance Comm. Date: December 6, 2021  
City Council Date: December 14, 2021

<i>One Solution Only - BA Batch Number</i>	
GL	_____
JL	_____
Posting Date	_____
Posted by	_____/date

Approval Exception (A-Q): H: (1), (2), (3), (4)  
*(see Financial Policies - Budget Adjustment)*

Reason Code: 0003, New Program or Project

Explanation for Request:

Allocation of General Fund qualifying services to the Irvine Recovery Fund. This adjustment includes the allocation of the Irvine American Rescue Recovery Plan approved by the City Council on October 26, 2021.

Approvals:

(1) Department Director Approval \_\_\_\_\_ Date \_\_\_\_\_

(3) Deputy Director of FMSP Approval \_\_\_\_\_ Date \_\_\_\_\_

(2) Fiscal Services Approval \_\_\_\_\_ Date \_\_\_\_\_

(4) Interim City Manager Approval \_\_\_\_\_ Date \_\_\_\_\_

**REVENUES AND TRANSFERS-IN**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
014	XX91591599	7001			29,243,943
				Subtotal	29,243,943

**EXPENDITURES AND TRANSFERS-OUT**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
001	0191591599	8014			29,243,943
014	XX02000199	4XXX			650,000
014	XX16013299	4XXX			2,748,217
014	XX20100399	4XXX			10,200,000
014	XX30100301	4XXX			2,675,000
014	XX40000499	4XXX			4,000,000
014	XX50100399	4XXX			21,660,000
014	XX90100199	4XXX			14,500,000
				Subtotal	85,677,160

**CHANGE TO FUND BALANCE**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
001	0100000099	2001			(29,243,943)
014	XX00000099	2001			(27,189,274)
				Subtotal	(56,433,217)

Fund Balance Entry Required



# CITY OF IRVINE BUDGET ADJUSTMENT REQUEST FORM - FY 21-22

Department: F MSP  
 Requestor: Jonathan Nih

Finance Comm. Date: December 6, 2021  
 City Council Date: December 14, 2021

Approval Exception (A-Q): H: (1), (2), (3), (4)  
*(see Financial Policies - Budget Adjustment)*

Reason Code: 0003, New Program or Project

<b>One Solution Only - BA Batch Number</b>	
GL _____	
JL _____	
Posting Date _____	
Posted by _____	/date

Explanation for Request:

Adjustment to reimburse the one-time employee premium pay from the Irvine Recovery Fund.

Approvals:

(1) Department Director Approval \_\_\_\_\_ Date \_\_\_\_\_

(3) Deputy Director of FMSP Approval \_\_\_\_\_ Date \_\_\_\_\_

(2) Fiscal Services Approval \_\_\_\_\_ Date \_\_\_\_\_

(4) Interim City Manager Approval \_\_\_\_\_ Date \_\_\_\_\_

**REVENUES AND TRANSFERS-IN**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
001	0191591599	7014			1,801,592
005	0591591599	7014			8,160
009	0991591599	7014			5,100
010	1091591599	7014			6,480
024	6291591599	7014			94,400
027	2791591599	7014			400
111	1791591599	7014			360
119	2391591599	7014			62,052
128	2891591599	7014			12,862
145	1291591599	7014			1,000
154	3991591599	7014			420
157	5391591599	7014			2,900
180	9191591599	7014			160,514
270	6991591599	7014			620
271	2591591599	7014			520
570	8291591599	7014			10,800
574	8591591599	7014			13,680
578	8191591599	7014			6,800
579	8991591599	7014			32,400
580	8691591599	7014			9,940
Subtotal					2,231,000

**EXPENDITURES AND TRANSFERS-OUT**

Fund #	Account Number				Amount Increase or (Decrease)
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	
014	XX91591599	8001			1,801,592

014	XX91591599	8005			8,160
014	XX91591599	8009			5,100
014	XX91591599	8010			6,480
014	XX91591599	8024			94,400
014	XX91591599	8027			400
014	XX91591599	8111			360
014	XX91591599	8119			62,052
014	XX91591599	8128			12,862
014	XX91591599	8145			1,000
014	XX91591599	8154			420
014	XX91591599	8157			2,900
014	XX91591599	8180			160,514
014	XX91591599	8270			620
014	XX91591599	8271			520
014	XX91591599	8570			10,800
014	XX91591599	8574			13,680
014	XX91591599	8578			6,800
014	XX91591599	8579			32,400
014	XX91591599	8580			9,940
014	XX16013299	4XXX			(2,231,000)
001	0101010699	4035			5,300
180	9101010699	4035			700
001	0101110799	4035			11,600
001	0101305199	4035			200
180	9101110799	4035			1,400
579	8901110799	4035			1,400
578	8101517299	4035			4,400
578	8101305199	4035			2,000
001	0101716699	4035			10,800
180	9101716699	4035			7,200
180	9102001099	4035			13,000
001	0102000199	4035			12,000
001	0102000599	4035			1,000
001	0102000299	4035			2,000
001	0110100399	4035			4,600
001	0110112899	4035			700
180	9110100399	4035			1,000
001	0110100499	4035			1,300
009	0910111199	4035			400
578	8111315199	4035			400
579	8911310899	4035			19,200
579	8911316499	4035			800
579	8911316799	4035			11,000
001	0112514199	4035			7,500
574	8512511399	4035			800
180	9112514199	4035			1,400
001	0112512899	4035			300
001	0115111399	4035			6,060
180	9115111399	4035			940
010	1015111399	4035			480
111	1715111399	4035			360
271	2515111399	4035			120

154	3915111399	4035			320
270	6915111399	4035			120
001	0115111899	4035			6,784
180	9115111899	4035			816
001	0115216199	4035			10,200
180	9115216199	4035			3,800
009	0915311199	4035			4,700
001	0115311199	4035			100
001	0115312899	4035			3,200
001	0115411799	4035			4,380
005	0515411799	4035			1,020
180	9115411799	4035			600
001	0115411299	4035			1,460
005	0515411299	4035			2,340
180	9115411299	4035			200
001	0116013499	4035			9,852
001	0116013699	4035			7,360
180	9116013499	4035			608
570	8216291399	4035			4,800
001	0140041699	4035			10,800
001	0116013299	4035			4,900
570	8216291199	4035			3,600
001	0116015299	4035			4,980
180	9116013699	4035			200
570	8216291499	4035			2,400
180	9116015299	4035			200
001	0120100399	4035			7,792
004	0520100399	4035			1,000
024	6224000499	4035			7,000
001	0122922099	4035			6,000
180	9120100399	4035			208
001	0122822199	4035			8,000
001	0122822499	4035			13,800
001	0122800499	4035			6,592
004	0522822499	4035			3,500
180	9122800499	4035			208
001	0122900499	4035			4,300
001	0122822299	4035			12,000
180	9122822499	4035			200
001	0124224448	4035			6,400
001	0122924299	4035			3,000
001	0124000499	4035			1,000
001	0124124599	4035			6,500
024	6224124699	4035			52,300
024	6224124599	4035			19,500
001	0124124299	4035			8,000
001	0124124699	4035			7,500
001	0124124799	4035			6,400
024	6224124799	4035			15,600
001	0124224499	4035			200
180	9130186501	4035			3,100
001	0130100301	4035			13,800

180	9130132399	4035			1,600
001	0130230195	4035			13,920
580	8630232073	4035			1,080
001	0130230120	4035			4,000
001	0132132372	4035			1,700
180	9132131896	4035			24,300
001	0132135996	4035			9,350
001	0132138396	4035			2,000
001	0132132371	4035			1,400
001	0132138496	4035			1,000
001	0132135974	4035			5,600
180	9132130511	4035			720
180	9132130594	4035			2,500
180	9132130596	4035			735
001	0132138696	4035			2,000
001	0132138296	4035			4,100
180	9132132497	4035			1,670
180	9132131897	4035			2,120
180	9132130522	4035			25
180	9132130523	4035			50
180	9132130525	4035			100
180	9132130529	4035			100
180	9132130546	4035			100
180	9132130551	4035			25
180	9132130558	4035			25
180	9132130559	4035			300
001	0132130511	4035			1,600
001	0132136796	4035			3,100
180	9132132496	4035			4,150
180	9132132596	4035			4,160
001	0132132696	4035			1,000
180	9132130533	4035			250
001	0132135901	4035			3,900
001	0132132370	4035			3,750
001	0132136733	4035			1,100
180	9132132597	4035			650
001	0132130596	4035			1,150
001	0132138596	4035			2,000
001	0132130501	4035			800
001	0132132301	4035			800
180	9132130501	4035			200
180	9132133101	4035			200
180	9136132399	4035			3,100
180	9136186506	4035			3,100
180	9132133199	4035			150
001	0132130594	4035			3,320
001	0132138233	4035			100
001	0132436145	4035			10,660
001	0132436123	4035			3,598
001	0132436130	4035			31,328
001	0132436192	4035			12,760
001	0132436196	4035			20,315



001	0132436159	4035			1,690
001	0132436194	4035			13,213
001	0132436129	4035			2,477
001	0132436116	4035			348
001	0132436292	4035			938
001	0132436296	4035			5,675
001	0132436101	4035			1,600
001	0132436201	4035			400
001	0132531527	4035			4,430
001	0132531529	4035			5,870
001	0132531584	4035			5,190
001	0132531627	4035			1,146
001	0132531629	4035			330
001	0132531684	4035			22,314
001	0132531501	4035			420
001	0132531601	4035			520
001	0135030401	4035			1,430
001	0135030433	4035			8,660
001	0135032601	4035			1,620
001	0135035401	4035			769
001	0135035501	4035			1,150
001	0135035801	4035			660
001	0135036301	4035			920
001	0135036401	4035			660
001	0135036501	4035			660
001	0135036601	4035			1,360
001	0135037901	4035			2,760
001	0135038701	4035			1,860
001	0132735131	4035			4,845
001	0132735188	4035			3,155
001	0132734247	4035			7,000
001	0132734201	4035			100
001	0132735101	4035			1,500
001	0134434901	4035			3,800
001	0134535301	4035			1,600
001	0132734282	4035			5,000
001	0132734287	4035			3,000
001	0132735196	4035			1,000
180	9134086524	4035			625
180	9134086539	4035			375
180	9134030625	4035			1,326
180	9134033719	4035			950
180	9134033720	4035			500
180	9134033727	4035			800
180	9134035996	4035			3,375
180	9134035924	4035			5,150
180	9134035939	4035			7,060
180	9134035952	4035			4,790
180	9134033729	4035			600
180	9134033731	4035			700
180	9134035901	4035			2,000
001	0136930616	4035			1,800

001	0136930619	4035			460
001	0136930621	4035			560
001	0136930626	4035			840
001	0136930628	4035			220
180	9134030601	4035			700
180	9134033701	4035			1,100
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001	0134238929	4035			3,400
180	9134234433	4035			1,080
180	9134234533	4035			330
180	9134234633	4035			670
001	0134238931	4035			1,681
001	0134230618	4035			540
001	0134238917	4035			1,800
001	0134238918	4035			1,625
001	0134238933	4035			3,695
001	0134238994	4035			3,820
001	0134238916	4035			500
001	0134238955	4035			60
001	0134238901	4035			2,000
180	9134234418	4035			1,760
180	9134234527	4035			880
180	9134234618	4035			440
001	0134434912	4035			1,100
001	0134435033	4035			3,224
001	0134435094	4035			5,531
001	0134435096	4035			2,041
001	0134434833	4035			3,284
001	0134434977	4035			513
128	2834438873	4035			3,154
128	2834439973	4035			2,534
001	0134434965	4035			7,925
001	0134434916	4035			610
001	0134434989	4035			550
001	0134434990	4035			100
001	0134434992	4035			250
001	0134434994	4035			4,171
001	0134434933	4035			4,813
001	0134434996	4035			3,822
128	2834437079	4035			1,000
001	0134435016	4035			400
001	0134435089	4035			200
001	0134434827	4035			1,450
001	0134434892	4035			2,850
001	0134434896	4035			2,214
001	0134435001	4035			1,500
001	0134434894	4035			2,590
128	2834438872	4035			1,990
128	2834438880	4035			80
128	2834434909	4035			2,055
128	2834439972	4035			1,660

001	0134434816	4035			300
001	0134434910	4035			200
128	2834434911	4035			110
128	2834434913	4035			110
128	2834434915	4035			170
001	0134434801	4035			500
001	0134535336	4035			16,800
001	0134535388	4035			4,200
001	0134639268	4035			15,690
001	0134639212	4035			3,650
001	0134639267	4035			6,690
001	0134639269	4035			27,670
001	0136130102	4035			6,460
001	0135035433	4035			3,587
001	0135036594	4035			729
001	0135038733	4035			2,200
001	0135038746	4035			250
001	0135032631	4035			250
001	0135032633	4035			2,190
001	0135036433	4035			2,441
001	0135036496	4035			1,392
001	0135035833	4035			3,333
001	0135035429	4035			5,869
001	0135035427	4035			7,447
001	0135035829	4035			6,600
001	0135035629	4035			849
001	0135036629	4035			6,910
001	0135036633	4035			1,958
001	0135036635	4035			466
001	0135036696	4035			1,478
001	0135032627	4035			26,800
001	0135035827	4035			6,000
001	0135037929	4035			12,000
001	0135035533	4035			2,085
001	0135035535	4035			459
001	0135035596	4035			1,247
001	0135035627	4035			1,295
001	0135035696	4035			259
001	0135036627	4035			8,020
001	0135036427	4035			7,000
001	0135036527	4035			9,786
001	0135036333	4035			2,000
001	0135035594	4035			285
001	0135035828	4035			1,600
001	0135037933	4035			4,600
001	0135032629	4035			6,920
001	0135038727	4035			3,000
001	0135037927	4035			2,000
001	0135030429	4035			3,660
001	0135035633	4035			469
001	0135000394	4035			6,400
001	0135032635	4035			900

001	0135036632	4035			3,035
001	0135035601	4035			200
001	0135035694	4035			40
001	0135036694	4035			482
001	0135036533	4035			3,860
001	0135036596	4035			500
001	0135035835	4035			1,300
001	0135035527	4035			275
001	0135030446	4035			250
001	0135032646	4035			500
001	0135035896	4035			333
001	0135038794	4035			700
001	0135038796	4035			1,100
001	0135035496	4035			109
001	0135038755	4035			250
001	0135036396	4035			700
001	0135032696	4035			1,000
001	0135035435	4035			655
001	0135036394	4035			300
001	0135035494	4035			75
001	0135036529	4035			274
001	0136130106	4035			3,200
001	0136130117	4035			6,640
001	0132734263	4035			200
001	0136130104	4035			3,400
001	0136339793	4035			8,000
001	0136930608	4035			320
001	0136930601	4035			3,600
180	9134030608	4035			150
001	0140040799	4035			12,000
157	5340040799	4035			2,000
001	0140000499	4035			23,900
001	0140046399	4035			8,000
001	0140013699	4035			12,000
001	0140024399	4035			12,000
001	0140033399	4035			8,000
001	0140016599	4035			4,000
180	9140140299	4035			17,100
001	0140013899	4035			2,000
001	0140140299	4035			241,400
001	0140140599	4035			68,000
001	0140133099	4035			12,000
001	0140140246	4035			1,000
001	0140146599	4035			9,000
001	0140146499	4035			3,000
157	5340140202	4035			900
001	0140146696	4035			6,000
001	0140140499	4035			49,900
145	1240190142	4035			1,000
001	0140100499	4035			10,000
001	0140140399	4035			2,000
001	0140244699	4035			9,000

001	0140246099	4035			27,000
001	0140232999	4035			8,000
001	0140246199	4035			32,000
001	0140232299	4035			9,000
001	0140216799	4035			11,000
001	0140241399	4035			51,900
001	0140241499	4035			6,000
001	0140242999	4035			18,000
001	0140241999	4035			4,000
001	0140246399	4035			3,000
001	0140200499	4035			10,000
001	0140240899	4035			12,000
001	0140240939	4035			2,000
001	0140242099	4035			5,900
001	0140240999	4035			18,000
001	0150100399	4035			14,184
180	9150100399	4035			1,216
001	0153300499	4035			22,100
027	2753356499	4035			400
001	0150300399	4035			2,000
001	0150327542	4035			2,670
001	0150322340	4035			3,330
001	0150300499	4035			2,000
001	0153100499	4035			23,000
001	0153156099	4035			4,000
180	9153300499	4035			2,000
001	0155159599	4035			8,040
001	0155159899	4035			11,600
001	0155159748	4035			10,700
180	9155159599	4035			140
001	0155159999	4035			23,300
001	0157164999	4035			12,450
119	2372653299	4035			18,060
574	8556116599	4035			12,880
180	9157165299	4035			3,060
001	0155159648	4035			4,700
001	0157165299	4035			1,560
180	9155159999	4035			40
001	0157164899	4035			4,070
010	1056237799	4035			6,000
119	2357165099	4035			10,520
119	2357165299	4035			8,920
119	2357165199	4035			4,400
180	9157130596	4035			40
180	9157131895	4035			20
180	9157131896	4035			900
180	9157132496	4035			400
180	9157132596	4035			180
180	9157132796	4035			20
580	8659132073	4035			8,860
001	0159130873	4035			4,440
119	2359137308	4035			9,280

119	2359137408	4035			7,180
001	0159130273	4035			1,320
001	0159133273	4035			540
001	0159136173	4035			3,040
001	0159136273	4035			1,120
119	2359137473	4035			1,896
180	9159137373	4035			4,328
119	2359137373	4035			1,496
180	9159130096	4035			300
180	9159130596	4035			300
180	9159131896	4035			400
180	9159131897	4035			700
180	9159132496	4035			700
180	9159132596	4035			400
180	9159132796	4035			140
180	9159137324	4035			360
119	2359138708	4035			300
001	0159137573	4035			300
001	0159134873	4035			400
001	0159134973	4035			900
001	0159135073	4035			300
001	0160000222	4035			2,100
180	9160000222	4035			900
001	0161000224	4035			4,200
180	9161000224	4035			1,800
001	0165000212	4035			4,200
180	9165000212	4035			1,800
001	0166000221	4035			2,800
180	9166000221	4035			1,200
001	0167000223	4035			1,400
180	9167000223	4035			600
001	0172754199	4035			15,000
001	0172754099	4035			8,000
001	0173071299	4035			12,700
004	0573071299	4035			300
001	0173200399	4035			2,500
001	0173256199	4035			2,200
001	0173256399	4035			300
271	2573256199	4035			400
154	3973256199	4035			100
270	6973200399	4035			500
001	0173400499	4035			680
001	0173456799	4035			660
001	0173456899	4035			660
				Subtotal	2,231,000

**CHANGE TO FUND BALANCE**

Fund #	Account Number				Amount
	GL		JL		
	Org Key	Object Code	Job Key	Object Code	Increase or (Decrease)
014	XX00000099	2001			(4,462,000)
001	0100000099	2001			3,603,184

005	0500000099	2001			16,320
009	0900000099	2001			10,200
010	1000000099	2001			12,960
024	6200000099	2001			188,800
027	2700000099	2001			800
111	1700000099	2001			720
119	2300000099	2001			124,104
128	2800000099	2001			25,724
145	1200000099	2001			2,000
154	3900000099	2001			840
157	5300000099	2001			5,800
180	9100000099	2001			321,028
270	6900000099	2001			1,240
271	2500000099	2001			1,040
570	8200000099	2001			21,600
574	8500000099	2001			27,360
578	8100000099	2001			13,600
579	8900000099	2001			64,800
580	8600000099	2001			19,880
Subtotal					0

No Change In Fund Balance