AMENDMENT NUMBER 2
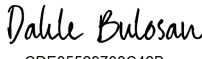# TO "AGREEMENT FOR CONTRACT SERVICES"

THIS AMENDMENT NUMBER 2 TO AGREEMENT FOR CONTRACT SERVICES (the "Second Amendment") is made and entered into as of February 28, 2025 by and between the CITY OF IRVINE, a municipal corporation ("City") and 360GT, LLC, a California limited liability company ("Contractor"), for the purpose of amending the written "Agreement for Contract Services" entered into between City and Contractor as of May 24, 2024, City of Irvine contract number 21411 (the "Agreement").

1. PART V, BUDGET, is modified to increase the annual not-to-exceed contract value by $14,725.00 from $73,730.00 to $88,455.00 in accordance with EXHIBIT I, attached hereto.

2. Except as set forth in this Second Amendment, all terms, conditions and provisions of the Agreement are unchanged and remain in full force and effect.

(Signatures follow on next page)

21411B

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to the Agreement to be executed by their respective duly authorized agents as of the date first set forth above.

CITY OF IRVINE

By: *Dahle Bulosan*
Dahle Bulosan
Its: Director of Administrative Services

360GT LLC

By: *Constant Joseph*
Constant Joseph
Its: CEO

Attest:

By: *Carl Pet*
Carl Petersen
Its: City Clerk

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP

By: *Jeffrey Melching*
Jeffrey Melching

EXHIBIT I

Statement of Work
The City of Irvine

Project Title: The City of Irvine Drupal Production Migration | Acquia Cloud Hosting to 360GT Hosting

Project Overview:
The City of Irvine requires the migration of its current Drupal website (www.cityofirvine.org) from the Acquia hosting platform to the 360GT hosting platform. This migration aims to leverage the enhanced performance, scalability, and support features offered by the new hosting provider, thus ensuring an improved user experience for residents and city staff.

Background:
The City of Irvine's website serves as a critical platform for communication and interaction with residents, businesses, and visitors. The current hosting environment on Acquia has reached its limits in terms of scalability and cost-effectiveness with the current hosting contract closing in May of 2025. The 360GT hosting platform offers optimized resources tailored for Drupal environments, making it a suitable choice for the city's growing online needs.

Objectives:

- Successfully migrate the existing Drupal website without data loss or downtime.
- Ensure all features, functionality, and content are preserved during migration.
- Optimize the website for improved performance on the 360GT platform.
- Provide post-migration support and documentation for city staff.

Scope of Work:

1. Pre-Migration Assessment:
- Evaluate the current Drupal site's structure, content, and user traffic.
- Identify potential challenges and prepare a migration plan.

2. Migration Process:
- Backup the existing site data on Acquia.
- Set up the appropriate environment on 360GT hosting.
- Migrate all content, including databases, media files, and user accounts.
- Reconfigure site settings, modules, and themes as necessary.

3. Testing Phase:
- Conduct testing to ensure proper functionality and performance on the new platform.
- Verify all links, forms, and features are operational.
- Gather feedback from designated city staff for user experience assessment.

4. Post-Migration Support:
- Provide training for city staff on the 360GT environment.
- Offer technical support for post-migration.
- Provide documentation outlining the new hosting environment and site management.
- Provide training sessions for City of Irvine staff utilizing 360GT training resources.
- Develop comprehensive documentation covering website features, maintenance procedures, and troubleshooting guidelines.

DESCRIPTION	QTY
Acquia Cloud Migration of D7 App To 360GT Hosting	-
Project Planning and Analysis | Resource Allocation | Pre-Migration Planning	
Setup New Hosting Environment	
Review Requirements	
Assessment / Backup of Current Prod environment	
Database Backup	
File System Backup	
Create New Server/Infrastructure	
Create New DB Server	
Migration - Trasfer files	
Transfer Database	
Database Configuration	
Adjust file paths	
Rewrite test, finalize all deprecated code	
Find and apply all Drupal CORE Patches	
Final Testing and Validation	
Certificate validation / SSL configuration	
DNS Cutover	
Post Migration Efforts | Remove Backups	
Update Modules and Themes	

Expected Outcomes:
A fully functional, responsive Drupal site hosted on the 360GT platform.
Enhanced site performance and reliability for end-users.
A seamless transition with no disruption to the city's online services.
Knowledge transfer to city staff for ongoing site management.

Identified Risks:

The current Acquia hosted production website resides on a deprecated Drupal 7 platform, which reached its end of life *(EOL)* support in January 2025.   Staying in a Drupal 7 hosted environment comes with several potential risks as listed: *(The City of Irvine is aware and accepts these potential risks)*

- Security Vulnerabilities
- Compatibility Issues
- Performance Challenges
- Lack of Community Support
- Migration Difficulties
- Increased Maintenance
- Regulatory Compliance Risks
- Downtime Risk
- Data Loss
- Technical inefficiencies due to code Deprecation

360GT will work in collaboration with the City of Irvine to remediate any potential risks of the deprecated Drupal 7 environment post migration, reinforcing multiple security layers, frequent site monitoring, update and management of Drupal modules, data, content and file systems.

Timeline:

The anticipated project timeline is outlined as follows: *(timeline subject to change based on client environment, and module customizations; minimum 4 weeks to maximum 8-10 weeks.)*

Task Description	Start Date	End Date
DISCOVERY / DEVELOPMENT		
Pre-Migration Assessment · Project Kickoff · Assessment| Management and Audit · Content Review · Review Requirements · Infrastructure Build | Development · Migration Process |Preparation	1.29.2025	2.27.2025
Migration Strategy | Development · Data Migration	2.24.2025	2.27.2025
IMPLEMENTATION		
· Content and Data Migration · Testing and Validation · Migration to Production	2.26.2025	3.7.2025
FINAL TEST AND GO LIVE		
Go Live Date	3.10.2025	
Post-Migration & Support	3.10.2025	3.17.2025

360GT

==**Total Cost:**==
==The total project cost is $15,500.00 @5% discount *= $14,725.00*==

1. Project Planning and Audit: Comprehensive review of existing website, requirement gathering, and strategic planning. Cost: $2,700.00

2. Migration Strategy, Infrastructure Build and Development: Formulation of a detailed migration plan, Infrastructure build of older supported environment, outlining tasks, timelines and resources. Cost: $4,700.00

3. Data Migration: Safe transfer of all Data-files, website content, users, permissions and settings to 360GT Hosted environment. Cost: $4,500.00

4. Testing and Quality Assurance: Comprehensive testing of the new site across all devices and browsers. Cost: $2,300.00

5. Training and Documentation Post migration support: Training sessions for city staff and provision of detailed documentation for ongoing maintenance. Cost: $1,300.00

FEE SUMMARY

Fee Description	Net Fees	Monthly Fees	Annual Fees
Professional Services – Time Labor and Materials	$15,500.00	0.00	0.00
5% Discount *(-$775 total)*	$14,725.00	0.00	0.00
Total Due	**$14,725.00**	0.00	0.00

Contingency:
A 3-5% contingency allowance ($1,111.50-$1778.40) is included in the total cost to account for any technical unforeseen oversight, added development expenses, or engineering costs that may arise during the upgrade process. *This cost may be added as necessary* toward any installation, to address any unforeseen issues, or concerns during the development and upgrade to Drupal 10, and is not considered a one-time fee.

Terms and Conditions: *(see Attachment A additional terms and conditions that may apply)*
- This Agreement shall commence on the date hereof and remain in force for 3 months until terminated by either party (i) upon 30 days' notice to the other party for any or no reason.
- The City of Irvine agrees to provide timely feedback and approvals to ensure project milestones are met.
- Any changes to the project scope must be approved in writing and may incur additional costs.
- 360GT will provide ongoing support post-upgrade for a specified period to address any issues or concerns.
- Pricing is based on the scope outlined and is subject to change if additional work is required.

- The City of Irvine will provide necessary access to the Acquia hosting platform and any required documentation.
- Both parties will agree upon a timeline for project completion, with flexibility for adjustments based on unforeseen challenges.
- Payments will be structured as follows: One Time Payment of 14,725.00 payable upon execution of this scope of work document.

This Statement of Work is subject to acceptance by the City of Irvine and is valid for 30 days from the date of issuance.

360GT

5225 Canyon Crest Dr. Ste. 71 #12

Riverside, Ca. 92507

Phone: 1.833.360.4832

QUOTE	DATE
Acquia Migration Quote	**2/13/2025**

BILL TO

Kavita Deepak, Chief Information Officer

The City of Irvine

1 Civic Center Plaza

Irvine, CA 92606

949.724.6100

kdeepak@cityofirvine.org

Total Due	Due Date
$14,725.00	**3/13/2025**

CUSTOMER ID	TERMS
46926	**Expires in 30 days**

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Acquia Cloud Migration of D7 App To 360GT Hosting	-	14,725.00	14,725.00
Project Planning and Analysis | Resource Allocation | Pre-Migration Planning			
Setup New Hosting Environment			
Review Requirements			
Assessment / Backup of Current Prod environment			
Database Backup			
File System Backup			
Create New Server/Infrastructure			
Create New DB Server			
Migration - Trasfer files			
Transfer Database			
Database Configuration			
Adjust file paths			
Rewrite test, finalize all deprecated code			
Find and apply all Drupal CORE Patches			
Final Testing and Validation			
Certificate validation / SSL configuration			
DNS Cutover			
Post Migration Efforts | Remove Backups			
Update Modules and Themes			

			-
	SUBTOTAL		14,725.00
	TOTAL	**$**	**14,725.00**