

**AMENDMENT TO
“AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES”**

THIS AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES is made and entered into as of January 22, 2025 by and between the CITY OF IRVINE, a municipal corporation (“City”) and ST STRATEGIC SOLUTIONS, a California corporation (“Consultant”), for the purpose of amending the written “Agreement for Professional Consulting Services” entered into between City and Consultant as of March 27, 2024, City of Irvine contract number 21174 (the “Agreement”). Consultant is included on the City of Irvine 2024 On-Call Program List.

1. PART V, BUDGET, is modified to implement a not-to-exceed project contract value of \$245,000.00 with rate of \$250.00 per hour for the Scope of Work in accordance with EXHIBIT I, attached hereto.

Year 1:	\$122,500.00
Optional Year 2:	\$122,500.00
<u>Total Not to Exceed:</u>	<u>\$245,000.00</u>

2. Except as set forth in this Amendment, all terms, conditions and provisions of the Agreement are unchanged and remain in full force and effect.

(Signatures follow on next page)

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to the Agreement to be executed by their respective duly authorized agents as of the date first set forth above.

CITY OF IRVINE

ST STRATEGIC SOLUTIONS

Signed by:
By: 
28697D866A9404...
Michael Kent

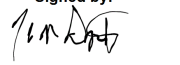
Its: Chief of Police

Signed by:
By: 
A849A7CDB984473...
Scott Haberle

Its: Chief Executive Officer

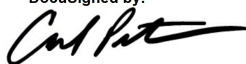
Signed by:
By: 
.7809AA719A2B4C7...
Oliver C. Chi

Its: City Manager

Signed by:
By: 
F8D700B0466F442...
Tim Andre

Its: Chief Financial Officer

Attest:

DocuSigned by:
By: 
0FCAD91F02E547D...
Carl Petersen

Its: City Clerk

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP

DocuSigned by:
By: 
DABE8686180C4BB...
Jeffrey Melching



ST STRATEGIC SOLUTIONS

EXHIBIT I

October 17, 2024

Michael Kent
Chief of Police
City of Irvine
1 Civic Center Plaza Irvine,
CA 92606

Chief Kent:

Thank you for considering ST STRATEGIC SOLUTIONS for your fire operations and EMS consulting needs. Based on our understanding of the current situation facing the City, we have developed the following consulting proposal to perform services related to achievement of the following objectives:

- *Support the City's day-to-day efforts to manage the existing contract with OCFA for fire and EMS related services, including identification of fire and EMS results delivered by OCFA in Irvine.*
 - Through this effort, ST Strategic Solutions will engage with the City and OCFA to ensure that Irvine's interests are represented – and that all contractual obligations are met – through OCFA's provision of fire and EMS services in the community.
- *Provide consultative services to ensure that operational collaboration exists between the City and OCFA.*
 - Operational collaboration services provided by ST Strategic Solutions are intended to enhance the City's awareness and influence with OCFA to ensure that local interests and emergency responses comport with industry best practices.

Our experienced team at ST Strategic Solutions has the necessary fire service operational expertise needed to support Irvine's efforts to both assess available fire and EMS service delivery options, while simultaneously ensuring that maximum value is derived by the City via its existing partnership with OCFA.

PROVIDE DAY-TO-DAY FIRE AND EMS OPERATIONAL SUPPORT

Assist the City with daily management and oversight of the OCFA contract, to ensure that Irvine's fire and EMS related interests are well-represented, while also developing systems and protocols to support City staff efforts related to management of COFA's contractual obligations. Efforts on this front will include the following components:



1. Representation and Attendance

- **Support City Executive Team.** Act as the primary fire department-based resource for the City of Irvine's Executive Management Team.
- **Representation.** Represent the City at all OCFA Board meetings and planning sessions.
- **OCFA Interface.** Engrain and build healthy, transparent and collaborative working relationships with OCFA management staff.

2. Operational Research and Analysis

- **Contract Compliance.** Conduct thorough research and analysis of the existing contract with OCFA, and engage a deep review of all amendments, revisions, and supplemental communications related to the current contract.
- **Appraisal of Current Service Delivery Levels.** Perform an operational appraisal of current emergency response services, community risk reduction and development services provided by OCFA.
- **Facilities & Equipment Inventory.** Provide a status report of fire department emergency response facility and equipment inventory, including condition and ownership.

3. Reporting and Communication

- **Data Reporting.** Provide monthly summary reports, including dashboard data, to the Irvine City Manager's office.
- **Briefings.** Develop and deliver briefings for the City and community leaders, pursuant to staff needs and requests.

4. Internal and Community Coordination

- **Staffing Support.** Attend internal staff meetings and/or any other community events to present information as directed by the City Manager's office.

OPERATIONAL COLLABORATION BETWEEN CITY AND OCFA

ST Strategic Solutions will provide operational collaboration services for the City to enhance awareness, influence, local interests, and emergency response best practices related to fire and EMS operations in Irvine. These services are designed to support



Irvine representation during major incident response, emergency event management, and post-incident assessments. The mission will serve to ensure that the City is receiving a high-performing level of response and can provide input/influence specific to the needs of Irvine for both active and future incidents within its boundaries. Efforts on this front will include the following components:

1. Response and Representation at Major Incidents

- **Provide Operational Support.** ST Strategic Solutions will provide immediate response and on-site representation at significant incidents within the City's service area.

2. Operational Liaison for Emergency Events

- **Liaison Services.** Serve as an operational liaison with OCFA to advance City interest during emergency response team activations.

3. Emergency Response Team Participation

- **Staffing Support.** Participate as a member of the emergency response team for large event planning and performance.

4. Summary Reporting

- **Develop Ops Reports.** Produce detailed summary reports for the City Manager's Office following all major incidents, events and after-action reviews.

5. Wildland Interface Incident Management

- **Wildland Incidents.** Respond and provide real-time updates on incidents involving wildland interfaces that are active within or threatening the City.

6. Emergency Operations Assessment

- **Operational Support.** Provide assessment and follow-up response, working in collaboration with OCFA to improve future preparedness and response strategies.

7. Incident After-Action Reviews

- **Support Staff Assessment of OCFA Performance.** Attend and contribute to incident after-action reviews to ensure continuous improvement in emergency management and response.



CONSULTATIVE SUPPORT PRICING

- This agreement establishes a rate of \$250 per hour for services provided by ST Strategic Solutions, with an estimated 41 billable hours per month. The 41 billable hours per month serve as both an estimate and a maximum limit. Should the demands of the engagement require additional hours, STSS will advise and confer with the Irvine City Manager's office.
- Day-to-Day Fire and EMS Operational Support and Operational Collaboration between Irvine and OCFA will be ongoing at the direction of the City Manager's Office.
- **LIASION ASSIGNMENTS** - Any liaison assignment for an extended operational event/incident that lasts greater than 8 hours will be billed at the hourly rates identified below exclusive of the cap for billable hours of 41 per month.
- **ASSIGNMENTS NOT IDENTIFIED IN COSTING PROPOSAL** - For any services outside of the focus areas identified in this proposal, the City will be billed at an hourly rate of \$250 / hour exclusive of the cap for billable hours of 41 per month.





STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CORPORATION

California Secretary of State
 1500 11th Street
 Sacramento, California 95814
 (916) 653-3516

For Office Use Only

-FILED-

File No.: BA20240118100

Date Filed: 1/19/2024

B2426-8672 01/19/2024 11:29 AM Received by California Secretary of State

Entity Details			
Corporation Name	ST Strategic Solutions		
Entity No.	5984519		
Formed In	CALIFORNIA		
Street Address of Principal Office of Corporation			
Principal Address	700 UNIVERSITY AVENUE SUITE 100 SACRAMENTO, CA 99582-5		
Mailing Address of Corporation			
Mailing Address	P.O. BOX 652 TRABUCO CANYON, CA 92678		
Attention	Tim Andre		
Street Address of California Office of Corporation			
Street Address of California Office	700 UNIVERSITY AVENUE SUITE 1000 SACRAMENTO, CA 95825		
Officers			
	Officer Name	Officer Address	Position(s)
<input checked="" type="checkbox"/>	Scott Haberle	P.O. BOX 652 TRABUCO CANYON, CA 92678	Chief Executive Officer
<input checked="" type="checkbox"/>	Tim Andre	P.O. BOX 652 TRABUCO CANYON, CA 92678	Chief Financial Officer, Secretary
Additional Officers			
	Officer Name	Officer Address	Position
None Entered			
Directors			
	Director Name	Director Address	
<input checked="" type="checkbox"/>	Scott Haberle	PO BOX 652 TRABUCO CANYON, CA 92678	
<input checked="" type="checkbox"/>	Tim Andre	PO BOX 652 TRABUCO CANYON, CA 92678	
The number of vacancies on Board of Directors is: 0			
Agent for Service of Process			
Agent Name	Jason Hoffman		
Agent Address	700 UNIVERSITY AVENUE SUITE 1000 SACRAMENTO, CA 95825		
Type of Business			
Type of Business	Consulting/management/leadership		
Email Notifications			

