

**AMENDMENT NUMBER 1  
TO “AGREEMENT FOR CONTRACT SERVICES”**

THIS AMENDMENT NUMBER 1 TO AGREEMENT FOR CONTRACT SERVICES (the "First Amendment") is made and entered into as of September 10, 2025 by and between the CITY OF IRVINE, a municipal corporation ("City") and ARC DOCUMENT SOLUTIONS, LLC, a Texas limited liability company ("Contractor"), for the purpose of amending the written "Agreement for Contract Services" entered into between City and Contractor as of August 18, 2025, City of Irvine contract number 22441 (the "Agreement").

1. PART IV, SCOPE OF SERVICES and PART V, BUDGET, are modified to increase the not-to-exceed contract value by \$6,946.08 from \$2,829.26 to \$9,775.34, in accordance with EXHIBIT I, attached hereto.
2. Except as set forth in this First Amendment, all terms, conditions and provisions of the Agreement are unchanged and remain in full force and effect.

(Signatures follow on next page)

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to the Agreement to be executed by their respective duly authorized agents as of the date first set forth above.

**CITY OF IRVINE**

Signed by:  
By:   
D1353E83093A48C...  
Alex Salazar

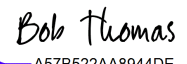
Its: Acting Director of Public Works & Sustainability

Attest:

Signed by:  
By:   
0FCAD91F02E547D...  
Carl Petersen

Its: City Clerk

**ARC DOCUMENT SOLUTIONS, LLC**

Signed by:  
By:   
A57B522AA8944DE...  
Bob Thomas

Its: Senior Vice President of Sales

DocuSigned by:  
By:   
6A31F467B4F544B...  
Andrew Giraldo

Its: Senior Regional Vice President

APPROVED AS TO FORM:  
RUTAN & TUCKER, LLP

DocuSigned by:  
By:   
DABE8686180C4BB...  
Jeffrey Melching



**ARC Document Solutions, LLC**  
**345 Clinton St.**  
**Costa Mesa, CA 92626**  
**Federal Tax ID: 74-6036592**

**EXHIBIT I**

**QUOTE# 5761821**

**QUOTE DATE 08/27/25**

**WORK ORDER# P5761821**

**SOLD TO:** Cust# 454055  
 City of Irvine  
 PO Box 19575  
 Irvine, CA 92623

**SHIP TO:** ATTN: NO DELIVERY / HOLD FOR INSTALL  
 City of Irvine  
 17101 Armstrong  
 IRVINE, CA 92614

**JOB DUE: Install**

<b>CONTACT</b> STEPHANIE TAKIGAWA/City of Irvine		<b>PHONE</b> 949-724-7456	<b>PURCHASE ORDER#</b>	<b>SALES REP</b> Kerri Menhaji	
<b>JOB#</b>	<b>JOB NAME</b> SANDWICHED ACRYLIC			<b>BILLER</b> Susan Beckmann	<b>LOC</b> 210001

L#	DESCRIPTION / NOTES	ORDER QTY	UNIT PRICE	AMOUNT
1	<b>INKJET - SANDWICH ACRYLIC - ROUTER - STAND OFFS</b> FROM DIGITAL FILES 11 IMAGES 50"W X 36"H 1 EACH FULL COLOR INKJET PRINTS ON PHOTO SATIN PAPER - 2 pieces of 1/4" clear acrylic + inkjet prints on photo paper satin - sandwich between the two pieces - ROUTER 4 HOLES AT CORNERS, PROVIDE 4 BRUSHED ALUMINUM STAND OFFS 1" CAP X 1/2" POST PER SIGN WITH WALLANCHORS/SCREWS QTY 11 TOTAL SETS	11	439.75	4837.25
2	<b>SET UP</b> ROUTER SET UP	1	31.50	31.50
3	<b>INSTALL IRVINE</b> INSTALL 11 ACRYLIC SIGNS WITH STAND OFFS ON WALLS  ----- ORDER NOTES ----- NO DELIVERY / HOLD FOR INSTALL - EXACT LOCATION FOR EACH PRINT TO BE PROVIDE BY CLIENT	1	1700.00	1700.00

Effective April 01, 2025, we will impose a surcharge of 3% on this transaction if you pay with a credit card. We do accept Visa, MasterCard, Discover and American Express card brands. Please note the 3% surcharge is not greater than our cost of credit card acceptance that we pay to the card brands. We accept debit cards, checks, and ACH payments without any surcharges.

**This quote is valid for 30 days from the date listed above. Pricing is subject to change. Unit prices as displayed are rounded. This quote is based on our evaluation of the requirements necessary to complete the job as described above.**

<b>SUB TOTAL</b>	<b>DISCOUNT</b>	<b>SALES TAX</b>	<b>TOTAL</b>	<b>DEPOSIT</b>	<b>BALANCE DUE</b>
6568.75		377.33	6946.08		6946.08

**TERMS:** Net 30 Days  
 Remit To: ARC Document Solutions, LLC PO Box 511580 Los Angeles, CA 90051-8135

5761821